PERSONNEL

CHEYENNE & ARAPAHO TRIBES

P.O. Box 167
Concho, OK 73022
(405) 422-7498
FAX (405) 422-8222

*****Vacancy Announcement*****

Position: Surveillance Operator
Department: Gaming Commission
Location: Clinton - Overnight Shift

Issued: April 25, 2016 **Until Filled**

General Description

The Surveillance Officer must possess the ability to pay attention to detail, analyze problems, communicate well with others, and perform at the highest level under stressful situations. The Surveillance Officer monitors regulatory compliance over the Lucky Star Casinos' operated by and within the jurisdiction of the Cheyenne and Arapaho Tribes of Oklahoma; completes all assigned special projects and duties as assigned by the Director of Surveillance, Chairperson of the Gaming Commission as well as the remaining Gaming Commissioners; and performs all other related work as requested and assigned. This position is highly sensitive and maximum level of confidentiality must be maintained.

Work Schedule

- Requires mornings, afternoons, and evenings. Monday through Sunday.
- Request to be scheduled off for a specific day requires advance notification and approval.

Essential Duties and Responsibilities

- Maintain constant surveillance of Lucky Star premises.
- Work in an enclosed environment for extended periods of time.
- Maintain required record keeping reports.
- Possess the ability to comprehend the overall security mission.
- Monitor all security and safety electronic systems.
- Maintain constant vigilance of surveillance camera system.

- Must be able to sit at console for extended periods of time, visually observing a multitude of areas consisting of customer activities and employee functions.
- Must courteous to all customers and co-workers.
- Must be able to comprehend the approved SICS, TICS and MICS set forth by IGRA, NIGC, Gaming Commission and the State.

Physical Job Requirements

- Sit and/or stand continuously and perform job functions for a full shift with lunch break.
- Requires bending, twisting, reaching, climbing, stooping, crouching, kneeling, lifting and pulling.
- Move objects up to and exceeding 25lbs. with reasonable accommodations.
- Office environment with some casino floor environment.
- Must be able to work in a smoking environment.

Qualification Standards

- Must pass pre-employment drug test.
- Must be able to qualify and maintain a Cheyenne- Arapaho Gaming License.

SALARY: Negotiable, depending on qualifications and experience.

APPLICATION PROCEDURE: Submit Tribal Application, Resume, Transcripts, Diploma, Certifications, License and CDIB to:
Cheyenne-Arapaho Tribes of Oklahoma
Personnel Department
P.O. Box 167
Concho, OK 73022
Or e-mail: **atisdale@c-a-tribes.org**
Office (405) 422-7498
Fax (405) 422-8222
Toll Free 1 (800) 247-4612 ext. 27498

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