

CHEYENNE & ARAPAHO TRIBAL PROGRAM DIRECTORY

JANUARY 2009

CHEYENNE & ARAPAHO
TRIBES



Revised June 2, 2009

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EXECUTIVE BRANCH

The Executive Branch is composed of the Governor, Lt. Governor, tribal departments and programs, Regulatory Boards and Executive Boards created by law. The Executive power is vested in the Governor, and the Governor shall execute, administer, enforce the laws and court orders of the Tribes.

Governor's Constitutional powers include:

- Power to make projections of annual revenues;
- Power to negotiate and sign a treaty, compact or gaming management contract;
- Power to negotiate and sign contracts, other than gaming management contracts;
- Power to ensure annual audit conducted by reputable accounting firm or certified public accountant;
- Power to sign any enactment passed by Legislature or to veto;
- Power to nominate Executive Directors for each Department.



OFFICE OF THE GOVERNOR

STAFF

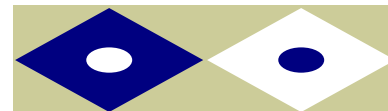
DARRELL FLYINGMAN, Governor
TERESA DORSETT, Lt. Governor
ERICA HART-WHITECLOUD, Chief of Staff
E. SUSAN HART, Chief Executive Analyst
ANNE PEDRO-PIPER, Executive Assistant I
AMARIS SWEEZY, Executive Assistant II
CODY ZIMMER, Legal Assistant
HEATHER MAURITZ, File Clerk
NANCY NIBS, Receptionist

CONTACT INFORMATION

P.O. BOX 38
CONCHO, OKLAHOMA 73022
DIRECT: 405-422-7400
TOLL FREE: 800-247-4612 EXT 27400
FAX: 405-422-7424

The Tribes' Constitution was approved by the people on April 4, 2006. The new Constitution provided for a separation of powers between four branches and created the position of the Governor and Lieutenant Governor within the Executive Branch. The executive power of the Tribes was vested in the Governor which gave him the authority and the mandate to execute, administer, and enforce the laws of the Tribes. The Constitution places contractual negotiation, authority, and responsibility as a power of Governor. It also provides the Governor the power of veto authority over any enactment of the Legislature and the responsibility to protect the rights of the People and the Constitution itself. All departments, programs, boards, commissions, grants, and contracts fall within the Executive branch and the Governor has the responsibility to oversee and direct this part of tribal government.

DEPARTMENT OF ADMINISTRATION



STAFF

OFFICE OF ADMINISTRATION

TERESA DORSETT, Executive Director
CAROL KAULAITY, Program Monitor
MALAINA TALLBEAR, Admin Assistant
CLIFFORD LITTLEELK, Special Project Officer
MARCY BLIND, Special Project Officer
CHRISTINE MORTON, Special Project Officer

CONTACT INFORMATION

P.O. BOX 38
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Mission Statement

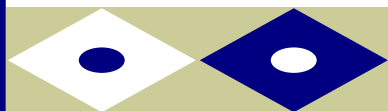
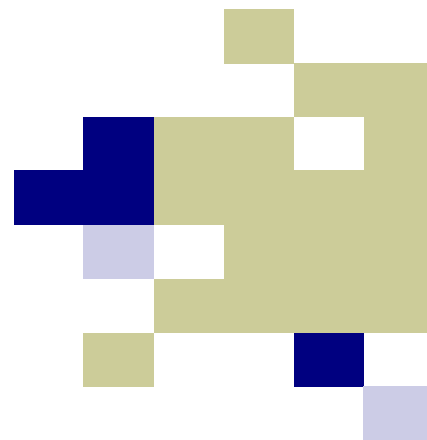
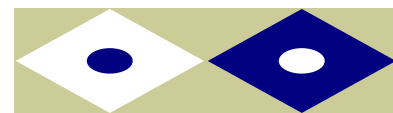
The Department of Administration was established on April 4, 2006 in the Revised Constitution of the Cheyenne and Arapaho Tribes. The Department of Administration (DOA) strives to keep the Cheyenne and Arapaho Tribes "Moving Forward." The DOA would like to see the programs of the Tribes working to the best of their capability and for what's best for the Tribes and its members. Nineteen (19) programs fall under the Department of Administration, but the DOA oversee all programs under the Tribes. The Department of Administration makes sure that the programs are in compliance with federal, state, local and tribal regulations financially and administratively.

The Department of Administration consists of 6 positions: Executive Director, Program Monitor, Administrative Assistant, and 3 Special Project Officers.

Executive Director of the Department of Administration

Teresa Dorsett (Southern Arapaho)

Teresa has two Master's Degrees, one in Adult and Higher Education and the other in Secondary Education Administration. She also has a Bachelor's Degree in Social Work. Ms. Dorsett has worked for several Tribal Programs including Indian Child Welfare, Substance Abuse Program, and was the Education Director for seven years. Ms. Dorsett has also worked for Southwestern Indian Polytechnic Institute as a Student Support Services Coordinator for three years, as well as United National Indian Tribal Youth for three years. Teresa currently serves on the NABI Board of Advisors and previously served on the Cheyenne and Arapaho Tribal College Board and spoke before the Senate Committee on Indian Affairs on Native Youth issues. Ms. Dorsett is a mother of two, Christian (11) and Carley (2). On October 6, 2008, Ms. Dorsett was put in an acting position of Executive Director of the Department of Administration. Also around this time, Governor Darrell Flyingman submitted a nomination for Ms Dorsett to the Second Legislature. On November 8, 2008, the Second Legislature confirmed the nomination at their monthly Legislative Session. Since her confirmation of her nomination, Ms. Dorsett has been diligently working with the Directors and Coordinators on their budgets, reporting requirements, and learning more about each programs goals and objectives.





OFFICE OF ADMINISTRATION Cont....

Program Monitor

Carol Kaulaity (Cheyenne, Kiowa, Pawnee, Iowa, Otoe)

Ms. Kaulaity has been working for the Cheyenne and Arapaho Tribes for 14 years serving as the Executive Secretary and the Program Monitor. Her main objective as the Program Monitor is to ensure that the policies and procedures, required by the recipient programs, are in place and that they are being adhered to. She serves as the Fuelman Fleet Manager caring for seventy-eight (78) of the tribes vehicles on a regular basis. She oversees purchases and monitors each vehicles fuel usage and intake of the vehicles and compares with the vehicles mileage and program reports on a monthly basis. She reviews and monitors all federal and tribal program reports, issues on past due reports, vendor payments, etc. She serves as the Assistant to the Executive Director of Administration for the purpose of assisting with the additional responsibilities generated by the implementation of the Gaming Revenues Allocation Plan. Ms. Kaulaity was involved with the revisions of the Property and the Procurement Manuals and is currently involved with the Personnel Policies Revision Committee.

Administrative Assistant

Malaina Tall Bear (Cheyenne/Keetoowah Cherokee)

Ms. Tall Bear has been employed with the Tribes for four years now. Malaina is a mother of two children, Elijah (6) and Lylah (3), which are tribal members. Malaina has been diligently working with the Office of Records Management, trying to get established by scanning in any or all documents that are submitted into the Department of Administration and then filing them in their appropriate place. She assists in getting any or all paperwork (Check Requests, Requisitions, Travel Authorizations, Payroll Actions, etc) to the appropriate person for signature, assists in various tasks, or errands for the Executive Director and/or the Chief of Staff. Malaina is responsible for keeping an updated spreadsheet of any or all Administrative Leave, Cultural Leave, Wellness Leave and Advanced Payroll. She also carries the positions of the Records Clerk for the Department of Administration and the Property Custodian for the Department of Administration and the Office of Records Management. Malaina assists the Program Monitor with her duties as well as assists any tribal member who comes in the office to the best of her ability. She is proud that she can assist her people. Malaina is currently attending school and will graduate with her Bachelors Degree in late 2009 in Business Administration.

Special Projects Officer I

Marcy Blind (Arapaho/Navajo)

Marcy has been sitting in on El Reno Economic Development Partnership meetings for the Former Executive Director of the Department of Administration. She assisted the Partnership in getting information together on the Tribes for an open house that the El Reno Economic Development Partnership held. Marcy also assists in the Department of Administration Office if need be and is assigned small projects. She is currently attending school and will graduate in a few years with her Bachelors Degree in Business Administration.

OFFICE OF ADMINISTRATION Cont.....

Special Projects Officer II

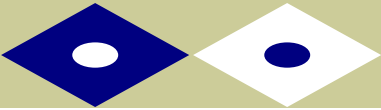
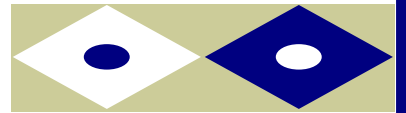
Clifford Little Elk (Cheyenne/Navajo)

Clifford has been working side by side with the EPA Program. He is currently supervising the Hazmat Crew. They have been trying to clear all the dumpsites on the Cheyenne and Arapaho Reserve (8 counties). Clifford is currently attending various trainings to obtain his license to inspect our new Economic Development Projects. He has been assisting with the EPA Department on their various projects, including assisting with the FEMA Trailers the Tribes have received.

Special Projects Officer III

Christine Morton (Arapaho)

Ms. Morton wears a double hat. She is the Tribes Procurement Specialist and she serves as our Special Project Officer III. When she is not assisting the Tribe by making sure all Tribal Programs are getting the most economical and feasible prices for goods for the Tribe, she is working on our new land purchases by working on the Fee-To-Trust on two of the properties the Elk City Project and the Old Rodeo Joes. There are certain steps and procedures that she must follow to get the following in to Trust. We are sure we have the right person for the job.



COMMUNICATION/IT PROGRAM

STAFF

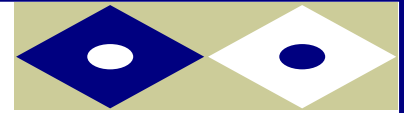
JABE HERRING, Director
MIKE POOLE, Support Tech Supervisor
SHANNON HOWELL, IT Project Officer
WARREN GREEN, System Administrator
MICHAEL STEWART, Clinton Support Tech
TREVOR JENNINGS, Support Tech

CONTACT INFORMATION

P.O. BOX 7
CONCHO, OKLAHOMA 73022
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TOLL FREE: 800-247-4612 EXT 27563

The Communication and Information Technology Department serves the tribe overall. While the department doesn't have any grants we are involved in assisting the other departments and program with communications and information technology requirements for their grants. This assistance runs the gambit from the basic ordering and configuring equipment like cell phones and computers to securing data circuits including router and switching equipment. The Communication and Information Technology Department is also responsible for the day to day operation and servicing of all tribal computer and communication equipment.

CRISIS ASSISTANCE PROGRAM



VISION STATEMENT

“With consideration to tribal traditions of communal care, the service mission strives to help the tribal members in times of crisis to reduce the stress. The Crisis Assistance Program aims to ensure that tribal members maintain the basic necessities of life: shelter, health, well-being and safety in the event of the unexpected occurrence.”

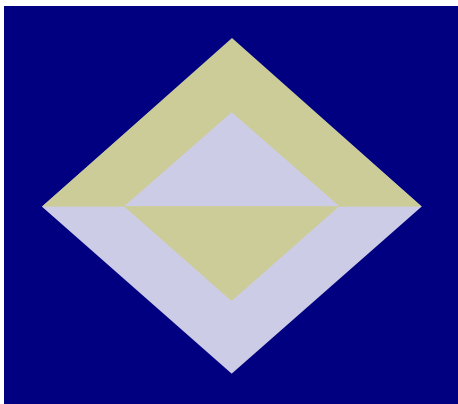
SERVICES PROVIDED:

- ◆ Shelter
- ◆ Food
- ◆ Medical
- ◆ Transportation

All services provided in the form of monetary payments, vouchers or merchandise/service cards and referrals to more appropriate agencies. The Program will focus on unmet need.

INITIAL DOCUMENTATION NEEDED:

- ◆ CDIB(s) (Self and tribal members within household)
- ◆ Medical Appointment Documentation
- ◆ Documentation of Hospitalization
- ◆ Utility Disconnect Notices and Disconnected Utility Documentation.
- ◆ Documentation providing residency



STAFF

CLIFTON ELLIS, Director
GEORGE BERT, Caseworker Supervisor
WAHALELLA SIGSBY, Caseworker
CYDNE FUSTON, Medical Caseworker
ALAN FLETCHER, Phone Caseworker
RANDI BELLARD, Caseworker Aide
LAKETA PRATT, Caseworker Aide
FRANCISCO MATANANE, Data Entry
IRENE LIME, Administrative Assistant
ANDREA MAINE, Receptionist
CATHRINE CURTIS, Data Entry Clerk
LISA RSHEIDAT, Utility Caseworker
ABNER GOODBEAR, Outreach Caseworker
RAMONA WELCH, Clinton Caseworker
DANIEL TALLBEAR, Clinton Caseworker Aide

CONTACT INFORMATION

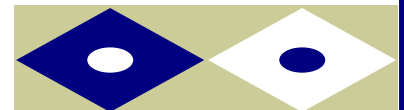
P.O. BOX 38
CONCHO, OKLAHOMA 73022
DIRECT: 405-422-7580
TOLL FREE: 800-247-4612 EXT 27580
FAX: 405-262-6362

HOURS OF OPERATION

Monday thru Friday
8:00 am to 4:00 pm

Wednesdays

Closed



ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT.....
Increasing long-term tribal self sufficiency.

STAFF

CHARLES WILLIAMS, Acting Director
JOYCE MARTINEZ, Assistant Director
MICHELLE BIGFOOT, F & R Office Manager
RUPERT NOWLIN, Natural & Land Manager
MARGARET AHHAITTY, Project Officer
EUGENE BLACKBEAR, Property & Procurement
LINDA BIG SOLDIER, Special Projects Officer
LARRY SCOTT, Construction Manager
CORRINE MORTON, Personnel/Financial Spec
JENIFER KOEBRICK, Administrative Assistant
MEGAN JENNINGS, Administrative Assistant
BLAS PRECIADO, Contract Administrator

CONTACT INFORMATION

P.O. BOX 96
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FAX: 405-422-3877

VISION

Increase prosperity by planning, development, production and management of Tribal Resources to increase wealth. Program plans to accomplish by:

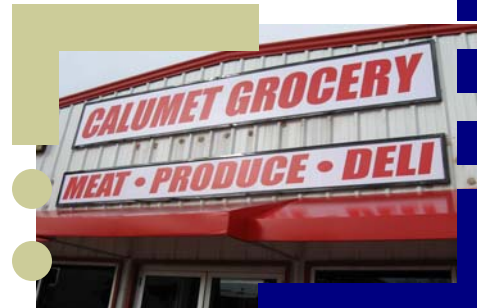
- ◆ Strategic Planning
- ◆ Separation of business and politics
- ◆ Profitable tribal investments
- ◆ Economic Development initiatives
- ◆ Utilization of intertribal relations
- ◆ Balance between Economic Development and Culture

MISSION

Establish the Tribe as a major regional employer, creating jobs for tribal members in order to raise their Economic status. We will do this by cooperating and utilizing other department's skills, resources and expertise within the tribe to train our employees.



GEARY NURSING HOME
GRAND OPENING



RENOVATIONS OF THE
CALUMET GROCERY
STORE
2008-2009

GEARY COMMUNITY NURSING HOME

OUR FACILITY OFFERS THE FOLLOWING:

- ◆ 67- Bed floor plan
- ◆ Locked and alarmed perimeter fences and doors.
- ◆ Private and semi-private rooms.
- ◆ Spacious family room.
- ◆ Two large dining rooms.
- ◆ Large entertainment room

OUR STAFF

High quality care is provided 7 days a week by Registered Nurses, 24 hours a day by Licensed Practicing Nurses.

We have an inter-disciplinary case management team which will help create an individualized plan to best serve you. We offer restorative therapy, specialized diets and social services.

STAFF

ANNE CHOCKPOYAH, Administrator
ALICIA MULL, RN-Director of Nursing
DARLA BROWN, LPN- Assistant Director of Nursing
Admissions Coordinator
RITA ALLEN, Dietary Manager

CONTACT INFORMATION

720 N GALENA
P.O. BOX 47
GEARY, OK 73040
DIRECT: 405-884-5440
FAX: 405-884-5439

COMPASSIONATE HIGH QUALITY CARE IS PROVIDED 7 DAYS A WEEK, 24 HOURS A DAY BY OUR QUALIFIED STAFF.....

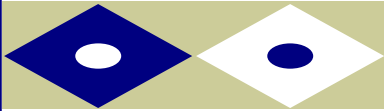
ABOUT OUR HOME

Our welcoming Home is operated by skilled and dedicated group that proved the highest level of care to make our residents feel secure and truly at home.

SAMPLE OF OUR PROGRAMS

- ◆ Weekly Bingo
- ◆ Daily Devotions
- ◆ Bible Study
- ◆ Weekly Ice-Cream Socials
- ◆ An In-House Beauty Shop
- ◆ Special activities for Cheyenne and Arapaho Tribal Elders

“WE MAKE IT EASY FOR FAMILY AND FRIENDS TO SPEND TIME WITH THEIR LOVED ONES.”



ELDER CARE PROGRAM

STAFF

ESTHER RIVERS, Director
 MARGARET SUTTON, Admin Assistant
 REDA PAWNEE, Caseworker
 GABRIEL POLLOCK, Food Caseworker
 BETTY BLACKWOLF, Caseworker
 JENNY JONES, Income Verification Clerk
 CRISTI CULLUM, Data Entry Clerk
 ELLIOT TASSO, File Clerk
 AHNIWAKE NIBBS, Receptionist

CONTACT INFORMATION

929 S. COUNTRY CLUB RD
 P.O. BOX 133
 CONCHO, OKLAHOMA 73022
 DIRECT: 405-422-7411
 TOLL FREE: 800-247-4612 EXT 27411
 FAX: 405-262-1010

HOURS OF OPERATION

Monday thru Thursday
 9:00 am to 3:00 pm

 Friday
 Closed

MISSION STATEMENT

Elder Care Program strives to provide a comprehensive coordinated system of supportive and nutritional services to Cheyenne and Arapaho tribal elders and to help the Elders lead safer and healthier lives.

ELIGIBILITY

Must be an enrolled Cheyenne and Arapaho Tribal Member, age 55 years or older at time of application; and be income eligible.

SERVICES PROVIDED:

- ◆ Utility Bill (Water/Sewer, Electric, Gas/Propane)
- ◆ Housing Assistance (Rent and Lease)
- ◆ Medical Prescriptions, Eye Exam & Glasses
- ◆ Transportation Cost (Gas for medical appointments)

INITIAL DOCUMENTATION NEEDED:

- ◆ Complete Application
- ◆ List all household members over 18 years of age with CDIB and DOB (including applicant)
- ◆ Documentation of Need
 - ◆ Utility Bill
 - ◆ Lease Agreement, eviction, etc
 - ◆ Estimates for prescriptions, eye exams or glasses
 - ◆ Medical appointment slip for transportation needs

ELDER NUTRITION & CAREGIVERS PROGRAMS

SERVICES PROVIDED

ELDER NUTRITION PROGRAM assists the Elderly, 55 years of age and older, with meals and transportation. Elders receive meal assistance four times a week by meals provided by the Clinton Center, delivery for homebound and incapacitated clients and food items during emergencies or disasters. Transportation for eye appointment, doctor appointments, dialysis treatment, assistance to apply for Veterans Assistance, assistance to apply for Social Security benefits and elder's conferences.

Native American Caregiver's Program and Elder Care Outreach Worker is housed at the Elder Nutrition Program. Caregiver Program is available to relieve caregiver's for tribal elders and assists them with household chores, bathing, walking and other needs. Respite worker can assist up to 1-hrs a week and can be a family member or friend. Contact program for details.

STAFF

DONNA HORN, Director
 DAVID W. SAGE, Staff Assistant

CONTACT INFORMATION

RT. 1. BOX 3055
 CLINTON, OK 73601

 DIRECT: 580-323-0200
 TOLL FREE: 888-353-0201
 FAX: 580-323-0679

DELIVERY DATES

Tuesday, Wednesday, Thursday and
 Friday

EMPLOYMENT OPPORTUNITIES & TRAINING SERVICES DEPARTMENT



OBJECTIVE STATEMENT

The prime objective of E.O.T.S. Department is to assist Native American in terms of Educational Counseling, Vocational Technical Training and/or Employment Assistance.

SERVICES PROVIDED:

- ◆ Job Placement & Training– AVT
- ◆ Direct Employment Assistance– DEA
- ◆ Tribal Employment Rights Office– TERO
- ◆ Tribal Native Employment Works– NEW
- ◆ Employment & Training Assistance– GRAP

JOB PLACEMENT & TRAINING PROGRAM (AVT)

Program provides grants for living, tuition, student furnished tools or equipment and other related costs of vocational training leading to an Associate Degree or Certificate of Completion. School must be an accredited public or private vocational training institute and student must be enrolled in a 2-3 year program for services.

ELIGIBILITY REQUIRMENTS

- ◆ Copy of Social Security Card
- ◆ Cody of C.D.I.B
- ◆ Birth Certificate
- ◆ Marriage License (if applicable)
- ◆ High School transcript or GED certificate
- ◆ Completed Financial Needs Analysis (FNA)
- ◆ Letter of Admission from the School
- ◆ Physical/Medical Examination
- ◆ Must be 1/4 Federally Recognized Tribe

DIRECT EMPLOYMENT ASSISTANCE (D.E.A.)

Program provides assistance for transportation of families personal effects to job location, lodging and subsistence, housing costs, housewares, and other cost related to the employment situation.

STAFF

FRANCINE WORTHINGTON, Director
AMY MENDOZA, Administrative Assistant
HOLLY SHERIDAN, Intake Specialist
JANAI LIMPY, Temporary Receptionist

CONTACT INFORMATION

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FAX: 405-262-7669

HOURS OF OPERATION

Monday thru Friday
8:00 am to 5:00 pm

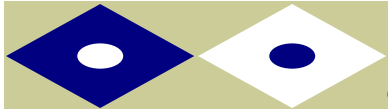


EOTS



ELIGIBILITY REQUIRMENTS

- ◆ Must be 18 years of age
- ◆ Live within the Cheyenne and Arapaho Area
- ◆ Complete and submit D.E.A. application
- ◆ Must be at least 1/4 federally recognized Indian Tribe (CDIB)
- ◆ Approval of financial assistance must be before the first pay check.



E.O.T.S Continued.....

NATIVE EMPLOYMENT WORKS PROGRAM (NEW)

N.E.W. Program is funded through the U.S. Department of Health & Human Services. The NEW Program provides education, training, and employment services to Native Americans who have an active DHS case. Active participants receive supportive services such as eyeglasses, uniforms, car repair, supplies, driver's license fee and transportation costs. In order to receive assistance through the N.E.W. Program, clients must first be referred by the Department of Human Service County office.



EOTS



EMPLOYMENT & TRAINING ASSISTANCE (GRAP) AND UNMET NEEDS (UMNP)

The GRAP Program offers financial assistance for enrolled members of the Cheyenne and Arapaho Tribes participating in: *Classroom training, vocational technical certifications, licenses, transportation, tuition or fees related to training or employment.* The GRAP Program is available to tribal members residing inside or outside the Cheyenne and Arapaho Service Area or preferably out-of-state residents. The Unmet Needs Program may be available to Cheyenne and Arapaho Tribal members who do not qualify for other EOTS programs. This Program service may not be able to cover the full cost of your request nor will it cover other Programs duplicate services.

REQUIRED DOCUMENTS NEEDED:

- ◆ Letter of admission from school
- ◆ Copy of CDIB
- ◆ Written documentation identifying the required need(s) for type of training or employment position.
- ◆ Formal documentation to prove cost of license, fees, etc.
- ◆ Additional documentation may be needed based on individual case.

EPA OFFICE

STAFF

JOHN BECHEN, Director
 DUSTY PARTON, Senior Environmental Coordinator
 JAMES NIMROD, Environmental Technician
 CLIFFORD LITTLEELK, Special Project Officer II
 MICHAEL WOODS, Water Plant Operator

CONTACT INFORMATION

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 EXT. 27656
 FAX: 405-422-7447

MISSION STATEMENT

The Tribal EPA Office and Environmental Review Board (ERB) will strive to develop a complete Environmental Department that will encompass all the elements related to protection and conservation of all Cheyenne and Arapaho Tribal lands. The department will work in a Cooperative manner with Tribal programs, local, state and federal agencies to achieve program goals.

GOALS

1. Encourage an open atmosphere for the exchange of ideas and suggestions for a safe, healthful, and environmentally responsible community.
2. Care for the environment by promoting ethical and responsible behaviors.
3. Maintain necessary documentation to demonstrate regulatory compliance and responsible actions within health, safety, and environmental activities.
4. Respond to and investigate environmental, health, and safety concerns of individuals associated within the Tribal service area.



INDEPENDENT LIVING CENTER

The Independent Living Center is offered to Cheyenne and Arapaho Tribal members who are fifty-five (55) and over; and must be capable of living on their own without a live-in-aide.

The Independent Living Center offers the following:

- ◆ Community living space
- ◆ A.D.A. Compliant
- ◆ Total Electric
- ◆ Emergency Notification System
- ◆ Convenient Parking
- ◆ Safe room
- ◆ Laundry Facilities
- ◆ Fire Suppression Protection
- ◆ Minimal assistances to Dr. appointments, dialysis, grocery stores, social security office, etc. (local transport only)

The Living Center consists of twenty-six (26) one bedroom units and four (4) two bedroom units. Each unit is equipped with a range, refrigerator, handicapped showers and washer and dryer hook-ups (washer & dryers are not provided). The Independent Living Center was built to provide safe, sanitary living conditions for our elderly tribal members and to instill pride in the dwelling and in their well being.

All interested tribal members over the age of 55 are encouraged to apply. Applications may be obtained through The Cheyenne and Arapaho Housing Authority located at 2100 Dog Patch Road, Clinton, Oklahoma, or by calling (580) 323-4877 or 1-800-482-4288.

STAFF

EMERSON ELLIS, Facility
Supervisor
RAMONA FRANKLIN, Receptionist

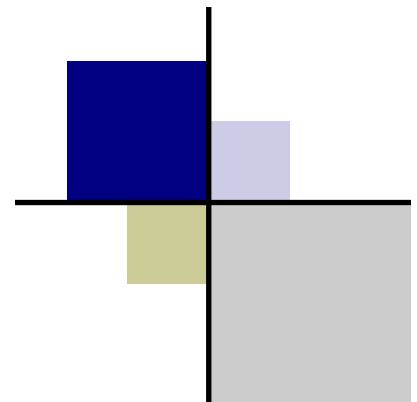
CONTACT INFORMATION

700 GOLDEN EAGLE DR
CLINTON OK 73601

DIRECT: 580-331-2455
FAX: 580-323-7036

HOURS OF OPERATION

Monday thru Friday
8:00 A.M. TO 4:30 P.M.





OFFICE OF RECORDS MANAGEMENT

VISION STATEMENT

The Office of Records Management envisions Archival of necessary data pertaining to the accountability of the Cheyenne and Arapaho Tribes and is mandated by the Cheyenne and Arapaho Tribes Constitution adopted in April 2006. This office shall enable people to inspect records of The Cheyenne and Arapaho Tribes activity. The administrators, staff, and members of the Cheyenne and Arapaho Tribes shall be able to review their actions and help to keep them accountable for their actions. The Office of Records management shall apply systematic management techniques to the creation, utilization, maintenance, retention, preservation and disposal of records for the purpose of reducing cost and improving records keeping. We shall work directly with the Cheyenne and Arapaho Tribes Departments/Programs staff in continually expanding our abilities to make the necessary changes in order to make this VISION a reality.

PURPOSE STATEMENT

The Office of Records Management of the Cheyenne and Arapaho Tribes is the official Repository for the materials relating to the history of the Cheyenne and Arapaho Tribes. The purpose of the Office of Records Management is to keep the culture, heritage, faith, and traditions of our tribes alive.

SCOPE OF WORK

- ◆ Collect, preserve, and *reasonably* make available, materials that relate to the cultural, socio-economic, theological and institutional history of the Cheyenne and Arapaho Tribes.
- ◆ Provide a vehicle to access those materials for individuals and organizations inside and outside of the Cheyenne and Arapaho Tribes.
- ◆ Provide a centralized research center of the Cheyenne and Arapaho Tribes for interested enrolled members of the Cheyenne and Arapaho Tribes.
- ◆ Facilitate permissible access to those materials for organizations and individuals outside of the Cheyenne and Arapaho Tribes.
- ◆ Serve as a clearinghouse for information on the Cheyenne and Arapaho Tribes.
- ◆ Encourage care and foster the creation of materials relative to the Cheyenne and Arapaho Tribes to the extent available resources permit.
- ◆ Facilitate a records management system for the entire Cheyenne and Arapaho Tribes.

STAFF

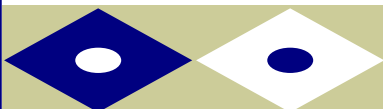
VACANT, Director
KENDRICKS SLEEPER, Records Clerk
DEBORAH YOUNGBULL, Records Clerk

CONTACT INFORMATION

P.O. BOX 38
CONCHO, OK 73022
DIRECT: 405-422-7708
TOLL FREE: 800-247-4612
EXT. 27708
FAX: 405-262-3044

HOURS OF OPERATION

Monday thru Friday
8:00 am to 5:00 pm





STAFF

HAROLD BARSE, Director
MARVIN WILSON, Special Project Officer

CONTACT INFORMATION

1621 EAST US HWY 66 SUITE D
EL RENO, OK 73036

DIRECT: 405-422-7691
TOLL FREE: 800-247-4612 EXT 27691
FAX: 405-262-5419



CHEYENNE AND ARAPAHO
COLOR GUARD

OFFICE OF VETERAN AFFAIRS

VISION STATEMENT

To improve and enhance quality of life for tribal members and other Native Americans within the tribal jurisdiction; with special emphasis on our honored veterans and their families.
To work with the tribal government to establish policies and procedures that are meaningful and inclusive for veterans. We strive to facilitate and assist veterans and their families.

PROGRAM SERVICES

Veteran Benefits

- Pension
- Burial
- Memorial
- Survivor
- Home loan

VA Health Care

- Facilitate referrals
- Provide transportation

Outreach

- C&A Country
- OKC

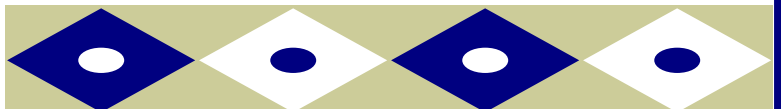
OVA Support

- All veteran programs
- C & A Color Guard
- American Legion Post 401
- All tribal veteran activities

Veterans returning from Iraq and Afghanistan will receive priority support/service to facilitate their return from the war zone, to integrate them into the VA system and to initiate appropriate tribal ceremonies as needed.

ANNUAL EVENTS

- ◆ Veteran’s Conference (March)
- ◆ Canton Veteran’s Pow-wow (August)
- ◆ Stand Down (November)



OPERATIONS & MAINTENANCE

Operations and Maintenance Program (O & M) is responsible for the general upkeep of the majority of tribally -owned buildings and some of the grounds. The Program provides janitorial and grounds-keeping services to all programs which pay space cost. O &M also oversees the operation of the Water Plant, lagoons and towers, all of which provide water to Concho and Lucky Star Casino. Employees provide basic services to technical services such as cleaning, changing light bulbs, plumbing, heating and air repairs, hauling and assembling furniture, and assisting other programs with special projects. Service area includes Concho, Canton, Clinton, Watonga, and Geary.

STAFF

MICHAEL LAMEBULL, Director
LAVONDA SNELLING, Admin Assistant
GARY MORTON, Water Plant Operator

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022
DIRECT: 405-422-7546
TOLL FREE: 800-247-4612 EXT 27546
FAX: 405-262-7549

PERSONNEL DEPARTMENT

STAFF

CECIL GRAY, Director
ANNETTE HOWELL, Insurance Specialist
LANA LITTLEELK, Drug Free Workplace
Officer
ANISSA WHITE, Records Management
Clerk
LEAH ELLEDGE, Admin. Assistant
CAROL RICHEY, Tribal Receptionist

CONTACT INFORMATION

P.O. BOX 38
CONCHO, OK 73022

DIRECT: 405-422-7551
TOLL FREE: 800-247-4612 EXT 27551
FAX: 405-262-0745

All job vacancy announcements are available at: www.c-a-tribes.org

PERSONNEL DEPARTMENT

Personnel Department works with all program for the purpose of hiring individuals to work. The Program is responsible for the advertisement of a position, accepting applications, setting up interviews, and the follow up paperwork for all new hires and non-selected individuals. The Program is responsible for the payroll action that hires an employee, anything that happens to an employee during their time with the Tribe, to the termination paperwork of an employee. Records Management Clerk maintains the filing system for all hires.

INSURANCE DIVISION

The insurance division works with all programs for the purpose of insuring all property, vehicles, equipment, and providing liability. The Program is responsible for all the commercial insurance, the driver's listing, adding and deleting vehicles, property, and equipment. Other responsibilities include providing the health benefits package to all permanent full time employees, which include health, life, a d & d, dental, vision, long and short term disability and the 401 (k) plan; and helping employee's process applications for disability, worker's compensation and 401(k); and helping designate beneficiaries apply for life insurance and 401(k) benefits after an employee is deceased.

DRUG AND ALCOHOL FREE DIVISION

The Drug and Alcohol Free Division works with all programs for the purpose of hiring and maintaining a drug free environment for all employees; and insure compliance with funding agencies policies and standards for a Drug Free Workplace. The Drug Free Workplace Officer is responsible for pre-hiring test, random testing and mandatory testing.



PLANNING AND DEVELOPMENT

MISSION STATEMENT

The Mission Statement of the Planning and Development Office is to enhance the standard of living for the members of the Cheyenne and Arapaho Tribes by providing meaningful, well-structured and empathetic program services and benefits. This will be accomplished, in part, by researching and recognizing the needs of service programs to strengthen and mobilize their resources in accordance with the identified needs of their clients.

This Mission also encompasses the enhancement of the standard of living for tribal members by developing meaningful job opportunities whether those opportunities exist within the tribal structure or in other job markets. Education, training, and creating employment opportunities drive this Mission. All efforts will be mindful of protecting and promoting the natural environment, the desired level of cultural influence, and the development of communities.

STAFF

MARGARET ANQUOE, Planning Director
LYNNETTE GREY, Planner/Writer
KIMBERLY GOODBEAR, Tech Writer
JULIA SVITAK, Admin. Assistant

CONTACT INFORMATION

P.O. BOX 38
CONCHO, OK 73022

DIRECT: 405-422-7620
TOLL FREE: 800-247-4612 EXT 27620
FAX: 405-422-1199



PROCUREMENT, GRANTS & CONTRACTS



MISSION STATEMENT

The mission of the Procurement, Grants & Contracts (PG & C) Office is to manage the Cheyenne and Arapaho Tribes (Tribes) procurement process in order to acquire quality goods and services at the lowest price. PG & C oversees the Tribes grants and contracts. These services are provided for in order to expedite the Tribes economic, social, cultural, health, educational, community and development goals.

GOALS & OBJECTIVES

Goal #1: To monitor all grants and contracts administered and managed by the Tribes.

Objective #1: This office serves as a clearinghouse for all contracts and grants received by the Tribes from various Federal and State agencies.

Objective #2: The office monitors the grants and contracts to ensure compliance with applicable laws, regulations, reporting requirements and mandated tribal policies and procedures.

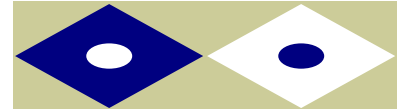
STAFF

DENISE BLACKOWL, Director
DEBRA MARQUEZ, Grant &
Contract Specialist
ROWENA YEAHQO, Grant Writer
CHRISTINE MORTON, Procurement
Specialist
JULIA LEVI, Procurement Clerk
JULIA SVITAK, Admin. Assistant

CONTACT INFORMATION

P.O. BOX 38
CONCHO, OK 73022
DIRECT: 405-422-7620
TOLL FREE: 800-247-4612
EXT 27620
FAX: 405-422-1199

PROCUREMENT, GRANTS & CONTRACTS Continued.....

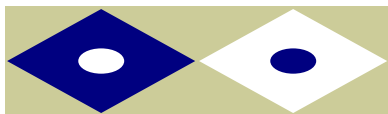
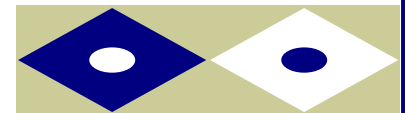


Goal #2: To ensure Compliance with the Procurement Manual.

- Objective #1: This office also ensures that all tribal programs are in compliance with the Purchasing procedures of the Tribal Procurement Manual.
- Objective #2: To maintain internal controls implemented or make recommendations for developing or revising internal procurement procedures.
- Objective #3: The Procurement Specialist enforces the procurement procedures by ensuring and maintaining a full and open competition by seeking multiple bids and proposals to secure the most economical and feasible goods and services for the price.

Goal #3: To apply for, seek, and secure new grants and contracts.

- Objective #1: The office also seeks, applies for and secures new grants and contracts from various agencies.
- Objective #2 These services are provided in order to expedite the economic, social, cultural, health, educational, community and development aspects of the Cheyenne and Arapaho Tribes.



PROPERTY & SUPPLY

STAFF

ALVIN BASIL POLLOCK, Property Specialist
BRIAN SEVENSTAR, Property Tech.

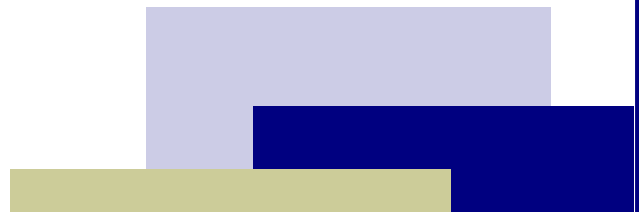
CONTACT INFORMATION

P.O. Box 38
CONCHO, OK 73022

DIRECT: 405-422-7534
TOLL FREE: 800-247-4612 EXT 27534

SERVICES PROVIDED:

The Property and Supply Office receives all tribal equipment and supplies that are routed to all tribal offices and departments. Property Specialist conducts all tribal inventories for tribal departments, and keeps an up-to-date inventory for respective programs. Property and supply are in compliance with federal regulations as well as tribal regulations. Currently the program oversees 50+ programs that have property custodians that kept to date.



PUBLIC INFORMATION OFFICE

MISSION STATEMENT

The mission of the C & A tribal newspaper is to publish a bi-monthly newspaper that is educational, informative, inspirational, and professional. This includes the positive developments, progress, and services of the tribal programs, tribal news and events both locally and from around the nation, tribal culture and heritage, the academic pursuits and personal accomplishments of tribal members reflecting a positive representation of the tribes, and bringing awareness to national and international Indian issues.

SERVICES PROVIDED:

The Cheyenne and Arapaho Tribal Tribune serves all tribal members by providing information on tribal programs, events, and member accomplishments. The Tribune provides tribal departments, programs and members with an avenue to have their information published and distributed twice a month – on the 1st and 15th. The Tribune also provides advertisers with an opportunity to reach 7,000 readers both within and outside of the tribes service area. The Tribune staff works to cover as much tribal news as possible, regardless if the event falls on a weekend, holiday or after regular business hours. The Tribune staff delivers the newspapers to 28 different sites and constantly updates the mailing list to ensure tribal members receive a newspaper. The Tribune staff also creates and delivers an electronic copy of the paper to the Web master so the newspaper can be viewed on the tribes Web site.

MEMBERSHIP

- ◆ Oklahoma Press Association
- ◆ Native American Journalists Association

STAFF

DANA ATTOCKNIE, Editor
ROSEMARY STEPHENS, Reporter/Graphic
Artist

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-422-7445
TOLL FREE: 800-247-4612 EXT 27445
FAX: 405-262-6051

Submit submission to the paper by
phone, fax or mail:

dattocknie@c-a-tribes.org
rmstephens@c-a-tribes.org

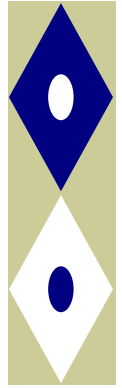
Office is located:
Building One (Old Administration Building)

PUBLICATION OF:

- ◆ Cheyenne and Arapaho Tribal News
- ◆ Native American News (Ex. Tribally owned businesses, accomplishments, national recognition)
- ◆ Upcoming powwows, events, conferences.
- ◆ Advertising for Tribally owned members
- ◆ "Special" birthday page



ROADS CONSTRUCTION PROGRAM



PURPOSE STATEMENT

The purpose of the Cheyenne and Arapaho Tribes Roads Construction Program is to provide safe transportation facilities and safe mobility for Tribal members, as well as the general public, within the tribes' nine (9) county service areas. Planning, design and construction activities are contracted under P.L. 93-638 Self Governance contracts which funds are derived primarily from Indian Reservation Roads (IRR) Program administered under the Federal Highway Administration (FHA).

SERVICES PROVIDED:

DRIVEWAY ASSISTANCE PROGRAM

The Driveway Assistance Program, or DAP, provides the necessary materials, labor, and/or contract services to improve the access (driveways) to Tribal members homes. Improvements shall include the redesign, restructure, and/or rebuilding of driveways to improve the mobility of Tribal Members. The Driveway Assistance Program receives funding from Motor Fuels Tax Revenues which are allocated on a quarterly basis. Therefore, in order to ensure a uniform application of services and to ensure program funds are expended in the most economical manner for its intended purpose, the following policy regulates the Driveway Assistance Program.

INITIAL DOCUMENTATION NEEDED:

- ◆ Completed Driveway Assistance Program (DAP) Application
- ◆ Applicant must provide proof of Tribal Membership
- ◆ Submit copy of CDIB, or; Complete attached Release of Information Form (Enrollment);
- ◆ Applicant shall provide proof of ownership of home and/or land for which the improvement is requested;
- ◆ Full application and policies can be downloaded at <http://www.c-a-tribes.org/roads-program>

DEFENSIVE DRIVING COURSE

An Employee Training Program

The Defensive Driving Course, as a pilot study under the Roads Program, provides the necessary instruction materials as mandated by the Oklahoma Department of Public Safety to improve the safe mobility of Tribal employees. The course is a voluntary employee training program.

STAFF

ANGELA BLIND, Director
HERBERT WHITEBUFFALO,
Project Specialist
PAULA LASTER, Accounts Payable
SONYA REEDER, Special Project Officer
MICHELLE JOHNSON, Project Officer
MICHAEL HENSLEY, Project Inspector
ANITA PAWNEE, Admin Assistant

CONTACT INFORMATION

P.O. BOX 137
CONCHO, OK 73022

DIRECT: 405-422-7713
TOLL FREE: 800-247-4612 EXT 27713
FAX: 405-262-4865

ROADS



PROGRAM

WORKFORCE INVESTMENT ACT

STAFF

ELLA SPOTTEDBIRD, Director
B. CHRISTINE NOAH, Coordinator
STEVIE STEWART, Intake Specialist
APRIL CURTIS, Job Developer

CONTACT INFORMATION

P.O. BOX 67
CONCHO, OK 73022

DIRECT: 405-422-7662
TOLL FREE: 800-247-4612 EXT 27662
FAX: 405-262-1031

The Workforce Investment Act or WIA's adult programmatic component, or the Comprehensive Services Plan, will provide training and employment services to adults over 18 years of age. WIA's youth programmatic component will provide training and employment services to youth 14-21 years of age.

GOALS AND OBJECTIVES

The Cheyenne and Arapaho Tribes' WIA Title I, Section 166 program's purpose is to address the problems of Education, Training, and Employment of Native American within the designated service areas; the primary goal targeted on Employment. The Division of Indian & Native American Programs (DINAP) regulations require that the Cheyenne and Arapaho Tribes' WIA Program serve all Native American who are members of a Federally recognized tribe, and who reside within the eight (8) county service area.

EMPLOYMENT

WORK EXPERIENCE EMPLOYMENT & TRAINING provides job opportunities, experience, and needed skills, and is designed to benefit both participant and the employer by providing short-term, temporary positions. Full-time, permanent employment with the employing work site is the objective for all Work Experience participants. Participants are placed with a profit or non-profit work site for a period of eight (8) weeks and will earn a comparable wage or a minimum hourly wage of \$5.15 per hour for a forty (40) hour work week. The work site must submit a Job Request to receive a placement and consider hiring the participant following completion of an eight (8) week period through a Work Site Agreement.

TRY-OUT EMPLOYMENT & TRAINING is designed to benefit both the participant and the employer by providing short-term, temporary employment to those who lack a significant work history and/or have little or no job skills, and to familiarize them with the world of work. Try-Out Employment in many ways is similar to Work Experience, with the exception that the employer does not have to consider hiring the participant. The work site must, however, submit a Job Request to receive a placement. The participant is placed with the work site for (8) weeks and will earn minimum wage per hour for a forty (40) hour work week.

SUPPLEMENTAL YOUTH SERVICES employs Native American Youth, ages 14-21, to increase their knowledge and awareness of local job opportunities by hands-on skills training and exposure to the world of employment. Unlike the Summer Youth Program, SYS can be structured to be operational throughout the year instead of summer months only. Year round services are currently being offered.

TRAINING

CLASSROOM TRAINING. Raising the educational/skill level is the primary goal of Classroom Training with emphasis on re-training those individuals who find their skills have become obsolete or unmarketable due to a shortage in job trends as a result of economic changes. Service is provided to participants interested in attending a vocational technology center. The participant must be enrolled full-time, must be eligible to receive a PELL grant, must possess a High School Diploma or General Equivalency Diploma (GED), and must reside within the service area. A Basic Allowance Stipend is provided for attendance at the school based on the number of hours attended during each week. An hourly amount is paid for each hour of verified classroom attendance (hourly amounts are subject to change during the academic year, accordingly). Each participant must maintain a "C" grade point average and must attend 90% of the school year to continue to receive services.

WIA continued.....



OTHER SERVICES

SUPPORTIVE SERVICES is a one-time service offered for items such as uniform expense, small tools, gas vouchers, etc. for the participant who has sought and obtained unsubsidized full-time, permanent employment in a profit or non-profit organization. Supportive service provides needed assistance for participants to begin their employment, in most instances, before their first pay check is received.

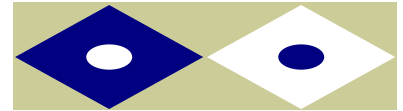
ELIGIBILITY & APPLICATION

Applications are available at the WIA office located at the C & A Tribal Complex, Concho, Oklahoma. Eligibility for WIA program services has several basic guidelines. The applicant must be an enrolled member of a Federally recognized tribe, and must be income eligible in accordance with the OMB Poverty Guidelines.

REQUIRED DOCUMENTATION

- ◆ (2) Standard forms of identification
 - ◆ (1) form must be CDIB or Tribal I.D.
 - ◆ Other
 - ◆ Social Security Card
 - ◆ Valid drivers license
 - ◆ Birth Certificate
- ◆ Income verification from all household members 18 years of age and older

The Workforce Investment Act Program staff would like to welcome anyone interested in the services offered to visit the office or call for information, Monday through Friday, 8:00 a.m. to 5:00 p.m.



DEPARTMENT OF EDUCATION

MISSION STATEMENT

Cheyenne and Arapaho Department of Education (CADOE) Department's goal is to develop educational initiatives and opportunities which will benefit the Cheyenne and Arapaho people and other Native Americans living in the service area by administering education programs, implementing education codes, represent the Cheyenne and Arapaho Tribes in all education matters and issues, research the establishment of schools, programs, and initiatives which will promote our language and culture as well as the success of student from birth and up.

PURPOSE

The purpose of the Cheyenne and Arapaho Tribes Department of Education is to provide assistance, support and encouragement to our tribal members at any stage of their schooling who wish to increase and improve their educational level. Many of these services are also extended to members of other tribes who reside in the Cheyenne and Arapaho Tribes service area.

These programs are designed to prepare the tribal member for gainful employment resulting in a self-motivated life for both themselves and their families.

STAFF

QUINTON ROMAN NOSE,
Executive Director
JIM ARCHER, Assistant Exec. Director
JENNIE WHITEMAN, Resource Developer
ROYCE FREEMAN, Executive Secretary
MARVINA BLACK, Receptionist

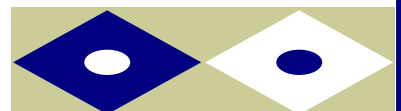
CONTACT INFORMATION

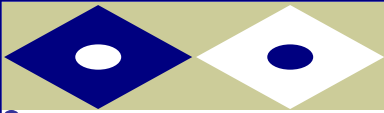
1621 EAST US HWY 66 SUITE D
EL RENO, OK 73036

DIRECT: 405-422-7568
TOLL FREE: 800-247-4612 EXT 27568
FAX: 405-262-5419

HOURS OF OPERATION

8:00 A.M. TO 5:00 P.M.
Monday thru Friday





ADULT EDUCATION

STAFF

KATHLEEN, TALL BEAR, Coordinator
ADAM COLLIER, Clinton Counselor
KERRI COLE, El Reno Counselor

CONTACT INFORMATION

2100 DOGPATCH RD
CLINTON, OK 73601

1621 EAST HWY 66 SUITE D
EL RENO, OK 73036

DIRECT: 580-331-2341 (Clinton)
405-422-7564 (El Reno)
TOLL FREE: 800-247-4612
EXT . 32341 (Clinton)
27564 (El Reno)
FAX: 405-262-5419 (El Reno)
580-323-1740 (Clinton)

MISSION STATEMENT

The Cheyenne & Arapaho Tribes' Adult Education Program mission is to provide, improve, and expand the educational opportunities for Native American adults who are not enrolled in any formal education; to develop their knowledge and potential; and foster a sense of lifelong learning.

SERVICES PROVIDED

The Adult Education program utilizes a variety of instructional procedures when conducting program services. It may include one-on-one instruction, hands-on manipulative, power point presentation, and/or computers with specialized programs.

The following Services are available anytime and on an individual basis only:

- ◆ Adult Basic Education / Literacy – Initial assessment is conducted and an individual plan is devised to build on prior knowledge.
- ◆ Vocational Instruction Program- Technical hands-on modules to promote career interest will be available before the end of the year at the Clinton Adult Center.

OTHER SERVICES PROVIDED:

GED – General Education Diploma
ABE – Adult Basic Education
LIT - Literacy Education
WRS –Workplace Readiness Skills
VIP – Vocational Instruction Program (Coming Soon)
DLP -Driver's License Program (Coming Soon)
Citizenship Skills / Life Skills
Education for Senior Adult Learners
Language / Culture Education

ELIGIBILITY REQUIREMENTS

Complete Program Application
Must attach copy of Certification Degree of Indian Blood (CDIB).
Must reside within one of the following counties:
Beckham Kingfisher Blaine Roger Mills Washita
Canadian Custer Woodward Dewey

If under-18 years of age, need State Dept of Education Release form signed.
Must not have received High School Diploma or G.E.D diploma at time of application.
C&A Tribal Members who live within the state of OK, but outside the service area may be eligible for Adult Ed program assistance through Gaming Funds, if they fulfill other application requirements.

GED PROGRAM SERVICES

With a completed application, the Adult Education program can pay for official testing fees. Prior to official testing, participants must:

STEP 1:

Take a GED pretest at a C&A Adult ED Learning Center.

Tests take about 4 hours.

Mondays @ 8:30AM in Clinton

Tuesdays @ 8:30AM in Watonga

Tuesdays @ 8:30AM in El Reno

STEP 2:

Pending results of pretest; participants are referred to local GED class or self study. *Self study-Participants given a schedule for self-study, computer assisted learning, and a weekly appointment for one-on-one tutoring at AED centers.

STEP 3:

*After self-study, participants are given a retest on sections requiring improvement to evaluate progress. If successful, participants are scheduled for the next official test date at the nearest official testing center. If necessary, repeat Step 2

STEP 4:

A monetary incentive is awarded to AED participants who receive their GED diploma.

CHILD CARE DEVELOPMENT

MISSION STATEMENT

The purpose of the Child Care Program is to increase the availability, affordability and quality of child services. The Cheyenne and Arapaho Tribes Child Development Program offers families access to affordable, high-quality child care where children have the opportunity to develop to their fullest potential in a safe, healthy and nurturing environment, and to prepare children for the future by exposing them to different life skills that will help them grow to become productive individuals.

PROGRAM SERVICES

1. CHILDHOOD DEVELOPMENT CENTERS

The Cheyenne & Arapaho Child Development Program operates two tribally owned and operated Child Development Centers. They are located in Concho and Clinton Oklahoma. The Centers are licensed by the State of Oklahoma Department of Health and Human Services (DHS) and are 2 Star facilities.

2. C & A TRIBAL SUBSIDY PROGRAM

The Child Care Program administers a wide array of childcare services through the Cheyenne and Arapaho tribal subsidy program to low-income families with parents or single parent, who is working or attending training or education program. Parents may choose the type of child care that best suits their needs. The Subsidy program also provides technical assistance to providers to assist with maintaining quality of child care services.

ELIGIBILITY REQUIREMENTS

1. CHILD DEVELOPMENT CENTERS

- ◆ 6 weeks to 12 years of age
- ◆ Current immunizations and birth certificate
- ◆ Completed application

2. TRIBAL SUBSIDY PROGRAM

- ◆ Income guidelines (sliding fee scale)
- ◆ Working or in a training or educational Program
- ◆ Child is an enrolled federally recognized Indian
- ◆ Reside within 11 county service area; Beckham, Blaine, Canadian, Kingfisher, Roger Mills, Washita, Woodward, Custer, Major, Dewey and Ellis.
- ◆ In-home care is limited due to budget restrictions...if the preferred child care option is in-home; limitations are in place for eligibility. Families **MUST** require services for three or more children to be eligible for in-home care.



STAFF

VANESSA HART, Director
BERNADETTE PERKINS, Concho
Center Manager
CHARLENE WISE, Clinton
Center Manager
AGNES LITTLEHAWK, Intake
Specialist

CONTACT INFORMATION

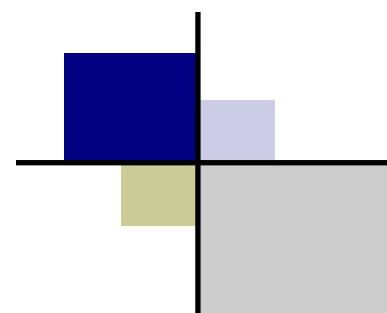
2501 NE HWY 66
CLINTON, OK 73601

450 NORTH LEFTHAND DR
P.O. BOX 36
CONCHO OK 73022

DIRECT: 405-422-7661 (Concho)
405-422-2363 (Clinton)
TOLL FREE: 877-218-7004
FAX: 405-262-5824 (Concho)
580-323-1953 (Clinton)

HOURS OF OPERATION

7:00 A.M. TO 6:00 P.M.
Monday thru Friday



CULTURE & HERITAGE PROGRAM

STAFF

GORDON YELLOWMAN,
Cheyenne Coordinator
MICHAEL WHITECLOUD,
Arapaho Coordinator
VIRGINIA RICHEY,
Project Coordinator

MARINA GAYTAN, Administrative Assistant
ANGEL REED, Administrative Assistant
NIKA SLEEPER, Receptionist
VIDA BLACKWOLF, Intake Specialist
ANTHONY SAGE, Maintenance/G. Keeper
ELSIE SAGE, Concho Events Coordinator
KAREN LITTLECOYOTE,
Seiling/Fonda Events Coordinator
DAVID RAMOS,
Watonga Events Coordinator
FIONA WHITESKUNK,
Hammon/Clinton Outreach Worker
WENDY HAAG, Rollin Haag NAC

CONTACT INFORMATION

200 WOLF ROBE CIRCLE
P.O. BOX 145
CONCHO, OK 73622

DIRECT: 405-422-7433
TOLL FREE: 800-247-4612 EXT 27433
FAX: 405-262-3129

COMMUNITY HALLS:

CONCHO EXT. 27433
SEILING/FOND EXT. 27433
WATONGA: 580-284-9674
HAMMON/CLINTON EXT. 27433
ROLLIN HAAG NAC: EXT 27712

HOURS OF OPERATION

8:00 A.M TO 5:00 PM
Monday thru Wednesday
8:00 A.M. TO 3:00 PM
Thursday and Friday
(Closed from 3-5 PM to process applications)

MISSION STATEMENT

The Cheyenne and Arapaho Tribes' Culture & Heritage Program is dedicated to preserving our Tribal traditions, promoting oral history, art, music, traditional languages, and fostering cultural participation for our tribal members. The program encourages youth learning activities and participation in community events and traditional ceremonies. Preserving our cultural heritage instills not only a sense of tribal identify, but also a sense of community and continuity for generations to come.

SERVICES PROVIDED:

- ◆ Traditional Hand Game
- ◆ Pow-wow Activities
- ◆ Language Workshops/Camps
- ◆ Chief's Annual Meeting
- ◆ Educational Awareness
- ◆ Cultural/Traditional Dance
- ◆ Traditional Running Events
- ◆ Tribal & Organizational Princess Activities
- ◆ Traditional Ceremonies



All services provided in the form of monetary payments, vouchers or merchandise/service cards and referrals to more appropriate agencies. The Program will focus on unmet need.

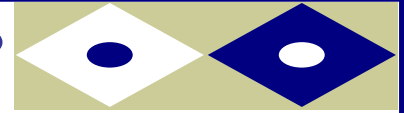
ELIGIBILITY

Financial assistance is provided on a first come first serve basis to enrolled Tribal members, organizations and committees. All applicants requesting financial assistance are required to complete a W-9 form pursuant to IRS regulations. Applicants must sign a statement of agreement to turn in all receipts after the event in order to be eligible for future assistance. If compliance is not met, the program reserves the right to deny future requests for assistance. Applications are available at the program office. Applicants who request assistance must allow two (2) weeks for the program to process the necessary paperwork for approval/disapproval.

FUTURE EFFORTS

Museum/Cultural Center Planning and Development
Continuation of Song Preservation Projects (Phase 2)
Collaboration with Rollin Haag Memorial Native American Church Center to develop historical documentation, education resources, and preservation of the Native American Church that would be available to the public.
Oral History Project
Strategic Planning/Cultural Awareness Team

HEAD START PROGRAM



MISSION STATEMENT

Program philosophy is to provide high quality early childhood service for children and families that reflect the traditional culture in all service area. Accomplish through an individualized, nurturing environment where children and families are capable of developing strong relationships within their homes, the Head Start program and the community.

SERVICES PROVIDED

The Cheyenne & Arapaho Head Start Program serves 133 families in the following towns: Concho, El Reno, Geary, Calumet, Canton, Watonga, Longdale, Seiling, Clinton, and Weatherford. We have centers located at Concho serving 57 students, Clinton serving 45 students, and Canton serving 31 students.

Transportation is provided to and from school, to various activities the program provides, and to health screenings. The children take one field trip to coincide with the curriculum. We have regular parent meetings for parental input, this is the time to plan for your child's activities, make suggestions for the menus and lesson plans, and communicate with the staff.

RECRUITMENT

Our recruitment efforts take place year round; however, from April to August the program concentrates heavily on recruitment efforts to get ready for the upcoming school year. We accept children from 3 to 5 years of age; they must turn 3 before September 1st in order to be eligible for Head Start. The parent must fill out an application and submit the following documents for enrollment: income, current immunization record, birth certificate, social security card, medical card, CDIB (if applicable), court documents (if applicable), and any documentation for a child with a disability. We reserve 10% of our enrollment for students with disabilities and 10% for over income students. Application is available at the administrative office or any head start facility or on the web at www.c-a-tribes.org.

HOURS OF OPERATION

The center hours are from 7:30 a.m. – 4:00 p.m. Monday through Thursday and 8:00 – 5:00 on Fridays. The classroom hours are from 9:00 a.m. – 2:00 p.m. Monday through Thursday with no class on Fridays unless it is a make-up day. On Fridays the staff attends training, prepares for the upcoming week, makes home visits, and completes recordkeeping. The Administrative Office hours are from 8:00 a.m. – 5:00 p.m. Monday through Friday.

STAFF

COLETTE BERG, Director
DEBORAH HAYES, Admin Assistant
PAM SUTTON, Education Manager
SHERRI BLURTON, Family Community
Service Manager & Mental Health Manager
SHERRI LEE, Health/Disabilities Manager
GEORGE TIGER, Concho Center Supervisor
RACHEL MORALES, Canton Family Service
Coordinator
SHELEENE WASHINGTON, Canton Center
Supervisor
BOBBIE RHOADS, Canton Family Services
Coordinator
TERRI HINES, Clinton Center Supervisor
ONA ETSITTY, Clinton Family Service
Coordinator

CONTACT INFORMATION

ADMINISTRATIVE OFFICE

1625 EAST US HWY 66 SUITE E
EL RENO, OK 73036
DIRECT: 405-262-0345
TOLL FREE: 800-247-4612 EXT 27635
FAX: 405-262-6747

CONCHO HEAD START CENTER

P.O. BOX 38
CONCHO OK 73022
DIRECT: 405-422-1890
TOLL FREE: 800-247-4612 EXT. 27647

CANTON HEAD START CENTER

P.O. BOX 655
CANTON, OK 73724
DIRECT: 580-886-2817 OR 2815
FAX: 580-886-2829

CLINTON HEAD START CENTER

2501 NE HWY RT 1
BOX 3058
CLINTON, OK 73601
DIRECT: 580-323-1748
TOLL FREE: 800-247-4612 EXT. 32362
FAX: 580-323-8138



HIGHER EDUCATION

STAFF

WANDA WHITEMAN, HIE Counselor
DARRYL SEGER, Budget Analyst
MICHAEL BELL, HIE Coordinator
CHERYL POLLOCK, HE File Clerk
JERILYN DOYEBI, HE Admin Assistant

CONTACT INFORMATION

1621 EAST HWY 66 SUITE D
EL RENO OK 73036
DIRECT: 405-422-7653
TOLL FREE: 800-247-4612 EXT 27653
FAX: 405-262-5419

VISION STATEMENT

The purpose of Higher Education is to provide educational support services to eligible members of the Cheyenne and Arapaho Tribes, regardless of residence. Recruitment of applicants, researching future educational initiatives, and promotion of the education of tribal members are included in the realm of services provided by the Department of Education. Additionally, financial assistance to eligible students attending institutions of higher learning is awarded. These services are provided to graduating high school seniors, GED recipients and continuing/returning students at the undergraduate and graduate levels. Certain High School services associated with graduation are also provided for.

APPLICATION REQUIREMENTS

In order to apply for aid the student will need to fill out an application and submit it along with a few other required items. Below are a few links to some forms. The first three are required. The other two are for the student's benefit. Click on the text in bold to get the appropriate form.

1. [**HIGHER EDUCATION GRANT APPLICATION.**](#)
2. [**STATEMENT OF PRIVACY FORM.**](#)
3. [**FINANCIAL NEEDS ANALYSIS \(FNA\) FORM.**](#) This is a bit confusing to some students. The student is to fill out the top portion yourself and sign at the bottom, then submit the form to your school's financial office. The financial aid officer completes the portion in the box with the necessary information. Then they submit the form to our office. You will need to have an unmet need in order to qualify for Bureau of Indian Affairs funding.
4. [**CHECKLIST FOR HIGHER EDUCATION APPLICATION.**](#) Not required. This form is for your benefit.
5. [**FEDERAL AID GRANT DEADLINES.**](#) For informational purposes only. Not a required item.

You can download application and forms on the tribal website at www.c-a-tribes.org.

These next few items the student will have to gather themselves from the appropriate source and submit with their application.

1. **PERSONAL LETTER**– state information about yourself, the school you will attend and your major, why you need a grant, how you plan to use the funds, what degree you will obtain, objectives following graduation, etc. Address plans to attend a 4-year university or if you are attending a 2-year program.
2. **DEGREE PLAN**- can be copied from school catalog or picked up from your academic advisor at the college institution.
3. **CERTIFICATE OF DEGREE OF INDIAN BLOOD (CDIB)**-. A one-page CDIB (not a tribal ID card)
4. **OFFICIAL HIGH SCHOOL TRANSCRIPT OR GED TEST SCORES AND DIPLOMA/CERTIFICATE.** For graduating high school students, you can submit an incomplete transcript, but submission of final high school semester must be submitted as soon as possible.
5. **OFFICIAL COLLEGE TRANSCRIPT.** For continuing student only.
6. **COLLEGE ADMISSION LETTER/LETTER OF ACCEPTANCE.**
7. **COMPLETE THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA).**
8. **OFFICIAL CLASS SCHEDULE SUMMER APPLICANTS,**
9. **A LETTER FROM ADVISOR** stating student must attend summer school to attain degree requirements and graduate at the end of summer or in the fall semester.
10. **DEGREE EVALUATION FROM JUNIOR AND SENIOR LEVEL APPLICANTS.**

HIGHER EDUCATION Continued....

GAMING-HIGHER ED PROGRAM

“Gaming-Higher Education funds are made possible through the Gaming Revenue Allocation Plan (GRAP)”

1. To provide all available education assistance to ensure continued progress for students and those seeking to improve their education, through the gaming-higher education funds for eligible Cheyenne and Arapaho tribal members.

2. To increase the number of Cheyenne and Arapaho college and university graduates each year.

3. To increase the number of Cheyenne and Arapaho high school graduates each year.

4. To provide better tracking of students through record-keeping.

5. To provide a better accounting of student disbursements through cuff account.

6. To provide more student conferences, meetings, gatherings, workshops and training, in order to better inform students of available services, and to maintain communication with them, to ensure they will complete each school term/year.

7. To provide more and better services by determining, through surveys, what is most needed by Cheyenne and Arapaho students/participants.

SERVICES PROVIDED:

- ◆ Direct college expenses; part time student expenses;
- ◆ College GPA incentive awards;
- ◆ High school senior expenses;
- ◆ GED, high school and college graduation incentives;
- ◆ College prep expenses;
- ◆ ACT and SAT fees;
- ◆ Workshop participation;
- ◆ College campus tours to Haskell and SIPI;
- ◆ Oklahoma’s Promise (OHLAP) incentive for membership and GPA;
- ◆ College concurrent enrollment;
- ◆ College admission fees;
- ◆ Correspondence courses;
- ◆ Certification fees;
- ◆ Summer school fees for high school students;
- ◆ Enrichment programs;
- ◆ Academic program or camp assistance;
- ◆ Haskell or SIPI transportation and fees;
- ◆ School clothing and eyeglass program;
- ◆ Incarcerated students; and
- ◆ Special circumstances education requests.

JOHNSON-O’MALLEY PROGRAM

VISION STATEMENT

The Johnson O'Malley Program is administered for the purpose of providing financial assistance in the efforts designed to meet the specialized and unique educational needs of eligible Indian students from ages 3 years through grade(s) 12, that attend school in those communities on the designated service area provided by the C&A Tribes.

PROGRAM PURPOSE

The C&A Tribes Johnson O’Malley Program is a federally funded program and is a supplemental program that assists with the unique educational needs of the student. Each year the Tribes receive funding for all eligible Native American students attending a public school or attending one of the Tribes Head Start Programs and who live within the Tribes nine county service area. The list of communities we serve are Calumet, Canton, Canton Head Start, Concho Head Start, Clinton, Clinton Head Start, Darlington, Elk City, Enid, Geary, Hammon, Kingfisher, Mustang, Seiling, Thomas, Watonga, Weatherford, Woodward, and Yukon. We have local JOM Parent Committee’s who assist the JOM Coordinator in providing the needs of their students within their respective communities. The parents who are elected to serve as a parent officer must have a child enrolled with the JOM Program. A background check must be done on each parent officer in order to become an officer. All parents are encouraged to attend your local JOM meetings, and volunteer your time with special activities. The JOM Program encourages parent involvement.

JOHNSON O'MALLEY

PROGRAM Continued



JOM ELIGIBILITY REQUIREMENTS

STUDENT MUST MEET THE FOLLOWING:

- ◆ 1/4 or more Indian Blood, show proof of enrollment with a copy of CDIB (Certificate Degree of Indian Blood)
- ◆ Must attend public school and/or reside within the C & A Tribes Service Area.
- ◆ Students enrolled with a Tribe by descendency must show proof of CDIB or parent's CDIB. If child is not enrolled and is 1/4 or more degree of Indian Blood a copy of the child's birth certificate to show relationship with enrolled parent, such tribes as Cherokee, Choctaw, Chickasaw, Creek, and Seminole Tribes of Oklahoma who do not have blood quantum are eligible for JOM.

JOM EDUCATION SUPPORT ITEMS:

- ◆ Basic School Supplies
- ◆ Athletic Shoes Assistance and PE Shoes
- ◆ Class Fees
- ◆ Class Supplies
- ◆ Cap & gown Fees
- ◆ Class Uniform Fees
- ◆ Correspondence Courses for Graduation
- ◆ Eyeglass Assistance
- ◆ Drivers Education Fees
- ◆ Band Rental Fees
- ◆ Summer School Fees

OTHER JOM SERVICES INCLUDE:

- ◆ JOM Incentives– End of the 3rd nine weeks, based on grades and attendance
- ◆ Senior Recognition Awards
- ◆ End of Year Educational/Cultural Field Trips (remaining JOM funds)
- ◆ Tutoring
- ◆ Cultural Activities, Speakers and Presentations
- ◆ Parent/Student Activities
- ◆ Fun Day Activities
- ◆ Student Activities– Assist students with special requests to attend UNITY, FFA Conferences, FCCLA Conferences, Education Conferences in conjunction with school or class. Provide Summer Enrichment camps within the JOM communities during the Summer months (based on available funds)
- ◆ Tribal Services– Project Eye Program and assist C & A enrolled students with \$100.00 for purchase of eyeglasses, eye exams, or contact lens. (Based on available funds.)

STAFF

FRANCINE WILLIAMS, Coordinator
KERRI COLE, Counselor
JEAN BEAR, Admin Assistant
ADAM COLLIER, Outreach Counselor

CONTACT INFORMATION

1621 EAST US HWY 66 SUITE D
EL RENO, OK 73036

DIRECT: 405-422-7658
TOLL FREE: 800-247-4612 EXT 27658
FAX: 405-262-5419

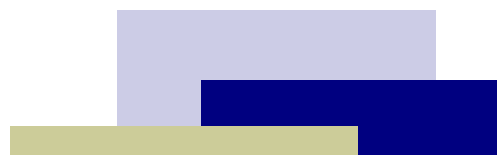
CLINTON LOCATION

2100 DOG PATCH RD
CLINTON, OK 73601

DIRECT: 580-331-2341
TOLL FREE: 800-247-4612 EXT. 32341
FAX: 580-323-1790



J.O.M.





LANGUAGE PROGRAM

STAFF

JOYCE TWINS, C & A Language Director
ABRAHAM PEDRO, Arapaho Coordinator
DONNA RUSH, Admin Assistant

CONTACT INFORMATION

1621 EAST US HWY 66 SUITE D
EL RENO, OK 73036

DIRECT: 405-422-7640
TOLL FREE: 800-247-4612 EXT 27568
FAX: 405-262-5419

VISION STATEMENT

Our ancestors taught us the skills that enabled us to remain in existence today. Our two cultures, the Cheyenne and Arapaho are in our existence as long as we learn, teach, and internalize the traditions experience and “more true to life”, in the respective tribal languages. Language is the power and the primacy that makes us distinct from all other tribes and nations the world over.

We, the indigenous people of the western hemisphere, i.e., North America, cannot go back to the mother country to renew our culture and language, as do the eastern hemisphere nations/people. Our knowledge of our cultures today is all that we have and we must create and provide with respect every opportunity to live our cultures in today’s environment. We will provide a unified effort to pass on to our descendants the skills our ancestors as they did for us.

MISSION STATEMENT

We will use the skills taught to us to learn and survive in our environment today. Our service area and beyond must be reached by all possible means. We will provide opportunities to teach every tribal member our languages, histories, traditions. And through these experiences, each participant will have been given a chance to learn and grow with dignity and balance the true meaning of being a Cheyenne and/or Arapaho. Various types of learning environments will be used to reach all tribal members.

SERVICES PROVIDED

DISTANCE LEARNING

The Cheyenne and Arapaho Languages have been taught throughout the past 12 years at various schools with Tribal support. The Cheyenne Language & Culture class has been taught in the schools at the high school level through ITV Instructional Television. This class is televised from Tribal Education Department in El Reno. A new Tribal ITV classroom has been established in Clinton at the Housing Authority Building. A class for Arapaho language is taught in the Geary High School. Cheyenne is also taught at Hammon High School.

HIGH SCHOOL STUDENTS

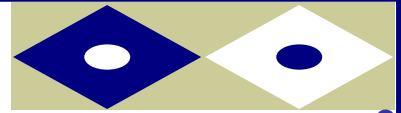
World Language credit can be earned for Cheyenne I 1st year & Cheyenne II 2nd year. The classes can also be taken as elective for humanities. Schools that have participated and some are still participating are Calumet, Seiling, El Reno, Geary, Watonga, Kingfisher, Hammon, Riverside Indian School and Darlington. The classes are open to all students in all schools.

Language classes should be added to the yearly Title VII and JOM surveys to justify the Tribal Language to be placed on each school class schedule. Teachers can be paid through these funds. Schools can participate in the present language classes that have the ITV classrooms. Schools can also have regular classes in the school with more Tribal people teaching the classes. Tribal Teacher training is available to interested persons.

COLLEGE STUDENTS

College courses are offered through the Cooperation of C & A Tribal Colleges located on the Southwestern Oklahoma State University Campus, State Colleges and State Universities.

MEDIA PRODUCTION



PURPOSE STATEMENT

The purpose of the C & A Tribes Department of Education Media Studios is to give students training with most modern digital media equipment, to preserve a progressive history for tribal members, enhance employment opportunities for the C & A people and assist tribal members with educational opportunities.

SERVICES PROVIDED:

The C & A Tribes Department of Education Media Production Studio is a teaching studio that provides services to the C & A members by documenting tribal events, history, assists in the preservation of C & A language and teaching media production classes in conjunction with the C & A Tribal College located on the Southwestern Oklahoma State University Campus. The studios develop new innovative media classes that allow C & A high school students to prepare for college and career tech courses that allow them to pursue careers in the television and film industries.

Training Offered:

- ◆ Media Production Management
- ◆ Video Camera Operations
- ◆ Still Camera Photography
- ◆ Digital Video Editing
- ◆ Advanced Camera Operations
- ◆ Advanced Directing



Currently the studios develops and produces educational, culture and historic productions that are intended to preserve culture, history and language of the C & A Tribes and develop future Television Programming in Documentary Production Style and relate to current health, social and human interest issues in an informational magazine format style. The C & A Tribes Today weekly television program is produced by the C & A Education Studios and currently broadcasted through Sudden Link in Weatherford, Oklahoma every Tuesday and Thursday (See Tribal Tribune for times).

The Media studios are an important part of the educational process for the C & A Department of Education. Most recognize that a new language has emerged in the world, one that has grown to reach all nations with equal effect and understating.....it is the language of mass communications. Mass media has become the second language of our children. An important component in the Media Studios is the C & A Distance Learning Center. Distance learning allows students to attend classes and receive classes by way of television in a classroom environment.

The Studio provides services to various departments of the C & A Tribes and also provide documentation of tribal history and language.

STAFF

BILLY WILLIAMSON, Production
Manager/Instructor

CONTACT INFORMATION

1621 EAST US HWY 66 SUITE D
EL RENO, OK 73036

DIRECT: 405-422-7568
TOLL FREE: 800-247-4612 EXT 27568
FAX: 405-262-5419

PROJECTS COMPLETED BY MEDIA PRODUCTIONS:

- ◆ History Preservation
 - ◆ Peyote Songs
 - ◆ Pow-Wow Songs
 - ◆ Gospel Songs
- ◆ (60) Veteran Interviews
- ◆ Stand Down Tribute
- ◆ Veteran Memorial Dedication
- ◆ Overview and Services Provided:
 - ◆ Education Department (Adult Education, Vocational Rehabilitation, Culture and Heritage Program, School Clothing Program, Office of Veteran Affairs, Johnson O'Malley Program, Head Start Program, Childhood Development Program, High Education Program)
 - ◆ Health Departments (CHR, EMS, REACH, Health Education, Substance Abuse, RE-SpECT, Diabetes Wellness and Substance Abuse)
 - ◆ Economic Development
- ◆ Honor Videos for C & A Tribal Members Funeral
- ◆ Documentation of all Tribal Council Meetings and Legislative Sessions/Hearings
- ◆ Video production of Hammon Hand game Tournament 2008
- ◆ (30) Tribal Members complete college credited training offered 2008
- ◆ Documented Sand Creek and Washita National Park Service Dedication
- ◆ Video highlights of Colony, Oklahoma Indian Nations and Ft. Marion Pow-wows

ROLLIN HAAG NATIVE AMERICAN CHURCH CENTER

STAFF

WENDY HAAG, Special Events Coordinator

CONTACT INFORMATION

100 BLACK KETTLE BLVD.
P.O. BOX 25
CONCHO OK 73022

DIRECT: 405-422-7712
TOLL FREE: 800-247-4612 EXT 27712
FAX: 405-422-7715

The Rollin Haag Native American Church Center is a 60 x 60 aluminum building. It is a State wide facility and may be utilized by submitting a rental application. The Center is on a first come first serve basis with the exception of NAC meetings. NAC meetings will have priority and override any approved application. In the event of an NAC meeting you will be required to relocate or change your date.

FEES

There is a rental fee of \$30.00 for all non NAC events, and a \$50.00 cleaning deposit for ALL events scheduled at the NAC Center. Should the center be cleaned and tables and chairs put away to the programs standards the cleaning deposit will be returned.

CENTER AVAILABLE FOR:

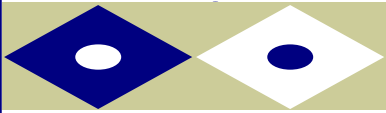
- ◆ NAC Meetings
- ◆ Birthdays
- ◆ Suppers
- ◆ Trainings
- ◆ Fundraiser Sales
- ◆ Reunions
- ◆ Wedding Receptions

There shall be no ceremonies that already have designated ceremonial grounds, such as funerals, wakes, sweats, pow-wows, etc....

AMENITIES

The Church has fully equipped kitchen with warming oven, industrial stove, double door refrigerator, ice machine, and cooking equipment. Bathrooms are equipped with a showers. There is also a bed for little ones, elders, or anyone needing to rest, however there is to be no extended dwelling. The center also has available a set of tipi poles, 24 ft tipi, log splitter, chain saw and everything you may need to erect the tipi.





SCHOOL CLOTHING PROGRAM

STAFF

MARSHALL MEDICINEBEAR, Coordinator

CONTACT INFORMATION

1621 EAST US HWY 66 SUITE D
EL RENO OK 73036

DIRECT: 405-422-7651
TOLL FREE: 800-247-4612 EXT 27651
FAX: 405-262-5419

APPLICATION PROCESS

1. Once 2009 applications are approved by Department of Education, application will be available on the tribal website:

www.c-a-tribe.org

2. Submission of application to School Clothing Coordinator
3. Application is processed first-come, first served basis.
4. Application must be submitted by 2009 deadline. NO EXCEPTIONS.

**DATES, AMOUNTS, GUIDELINES
SUBJECT TO CHANGE FOR 2009.**

PURPOSE

The purpose of the school clothing program is to provide supplemental funds for Head Start and for 6th - 12th grades for the 2008 school year. Students who are 18 years of age and eligible to receive per capita payment in August of each year will not be eligible for school clothing allowance. The School Clothing Program has assisted 1,969 Cheyenne and Arapaho Tribal students for the 2008-2009 year.

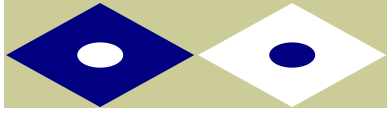
DEFINITION

School Clothing Program: CADOE designed in providing financial assistance for Cheyenne and Arapaho tribal enrolled school aged children in grades Head Start through 12th grade. The funds are designated for the specific purpose of purchasing school clothing, as approved by CADOE.

GENERAL GUIDELINES (2008 GUIDELINES)

- ◆ Application must be completed per child applying for assistance.
- ◆ \$70.00 per child Head Start thru 5th grade, \$120.00 per child 6th thru 12th grade. Tribal members who turn 18 years of age on or before August 15, 2008 will not be eligible.
- ◆ Child must be enrolled C & A Tribal member.
- ◆ Application must be verified by school official.
- ◆ The School Clothing Program Coordinator will be the primary contact person and work with the Executive Director of Education to ensure fair and accurate administration of program funds.
- ◆ Grievances will be handled by the school clothing coordinator and Executive Director of Education. Decision is final.
- ◆ Parents or legal guardians who do not turn in receipts totaling the amount awarded, by March 2, 2008, will not be eligible for the next academic year. Please list child's name on receipts.
- ◆ parent acknowledges receiving a check in the amount allocated by the School Clothing Program to purchase school clothing for the above student. Parent understands that if the check is lost and uncashed, the parent will have to pay a bank fee of \$12.00, which will be deducted from the re-issued check. If check is not cashed by Dec. 31, 2008, the School Clothing Program will issue a stop payment of the check and no check will be re-issued. Parents must return all original receipts; they are to be post marked by March 02, 2008. **Please list child's name on all receipts.**
- ◆ Funds will be disbursed once full application and survey is completed and processed.

(Guidelines: The school clothing program will abide by the following guidelines, no exceptions.)



TRIBAL COLLEGE

STAFF

DR HENRIETTA MANN, President
GAIL WILCOX, Administrative and
Admissions Officer
JANICE BOSWELL, Recruiter/Faculty
CAROL WHITESKUNK, Administrative
Assistant

CONTACT INFORMATION

100 CAMPUS DR
WEATHERFORD, OK 73096

DIRECT: 580-774-3139
FAX: 580-774-6255

ADMISSIONS & ENROLLMENT

To apply for admission in the C & A Tribal College, please submit copies of the following documents:

- ◆ Completed SWOSU admission application
- ◆ Completed CATC admission application
- ◆ Official high school transcript or GED scores
- ◆ Certification of Degree of Indian Blood for American Indian Students
- ◆ ACT or SAT scores ((if applicable))
- ◆ Immunization record

Once Admission is complete, the Administrative and Admissions Officer will be available for assistance in enrolling.

For additional information, contact the Cheyenne and Arapaho Tribal College 580.774.3139.

ASSOCIATE DEGREE PROGRAM

- ◆ Tribal Administration
- ◆ General Studies
- ◆ American Indian Studies

MISSION STATEMENT

The mission of the Cheyenne and Arapaho Tribal College (CATC) is to provide a quality cultural based and academically rigorous general education for tribal and non-tribal citizens. The main focus is upon traditional tribal knowledge, quality of life and enhancing the status of American Indians in contemporary America.

VISION STATEMENT

The Cheyenne and Arapaho Tribal College is our national academic sanctuary and the home of traditional tribal knowledge which promotes the strong values that have always guided the hearts and minds of the people and which honors the treasured human gifts the ability to think, to hear, to speak, to feel, and to walk on this good Earth.

PROGRAM PURPOSE

Given the statistics provided by the United States Federal Government, the goal of this program is to provide students with a deep understanding of Tribal Government to replace the large number of employees eligible for retirement.

Students will gain an understanding of Tribal Government policies and procedures, tribal economics, tribal law and tribal sovereignty. Each student will gain exposure to the culture language, history and contemporary issues of Tribal Government.

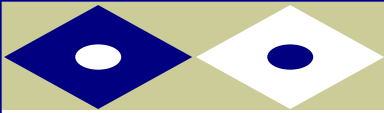
With the Foundation and understanding students will be competitive in employment as well as knowledgeable about Tribal government issues.

Tribal Administration program exists to acquaint citizens with Tribal Government and how each one places a key role in the operations.

SCHOLARSHIPS & FINANCIAL AID

SWOSU offers a number of scholarships and financial assistance programs to assist with college expenses. Academic, talent-based and need-based awards and financial aid are available to qualified students. State and Federal assistance is also available. For information on scholarships and financial assistance, please contact the CATC Administrative Offices at 580.774.3139.





VOCATIONAL REHABILITATION

MISSION STATEMENT

To work in partnership with people with disabilities to individually pursue, obtain and maintain employment suited to a person's abilities and interests; leading to independence, increased self-sufficiency and full inclusion in society.

PURPOSE STATEMENT

To achieve a respectable and effective service delivery system for American Indians with documented physical and/or mental disabilities.

To provide culturally relevant vocational rehabilitation services for eligible American Indians with disabilities that reside within the service delivery area.

To develop effective linkages between Local, County, State, Tribal and Federal Service providers.

The ultimate result is employment to include self employment, telecommuting and business ownership.

ELIGIBILITY REQUIREMENTS

The American Indian Vocational Rehabilitation provides services to eligible disabled American Indians age 16 and older that complete the application process.

- ◆ Applicant must be a member of a Federally Recognized Indian Tribe.
- ◆ Applicant must reside within the Designated Tribal Service Delivery Area.
- ◆ Applicant must have a documented physical or mental disability that is an impediment to employment.
- ◆ Provision of Vocational Rehabilitation Services will result in an Employment outcome.

SERVICES PROVIDED

Our services are projected to have an employment outcome or maintain existing employment.

- Physical & Mental Restoration
- Training
- Counseling and Guidance
- Assistance in Basic Living Skills
- Job Readiness, Job Search and Job Placement

STAFF

BRYAN SYKES, Director
CHARLES SLEEPER, Counselor
SUSIE GALINDO, Admin Assistant
PATRICIA SMOTHERS, Clinton Counselor
JAMES JONES, Watonga Counselor

CONTACT INFORMATION

1621 EAST US HWY 66 SUITE D
EL RENO OK 73036
DIRECT: 405-422-7617
TOLL FREE: 888-284-7725
FAX: 405-262-5419

OLD INDIAN HOSPITAL BROWN BLDG
2501 NE RT 66
CLINTON, OK 73601
DIRECT: 580-331-2320
TOLL FREE: 877-359-1220 EXT 32320
FAX: 580-323-8716

109 N NOBLE
WATONGA OK 73772
DIRECT: 580-623-7424 OR 7325 OR 7324
TOLL FREE: 866-870-0708
FAX: 580-623-7314

APPOINTMENT

Please contact the Tribal Vocational Rehabilitation to make your appointment with a professional rehabilitation counselor. We are state, national and internationally acclaimed. Get on **"The Path to Employment"** today. Call 1-888-284-7725.

Any service that leads to employment as defined in the Rehab. Act. From 10-01-1997 to 12-31-2008 the program has served 536 American Indians with disabilities. Average per year is: 49 American Indians with disabilities. Our services are geared toward gainful employment, to include self employment, telecommuting and business ownership for American Indians with disabilities.



CHEYENNE AND ARAPAHO TECHNOLOGY INNOVATION (CATI)

STAFF

BRYAN SYKES, Director
CLARA BAKER, Computer Instructor

CONTACT INFORMATION

1621 EAST US HWY 66 SUITE D
EL RENO OK 73036

DIRECT: 405-262-1906
TOLL FREE: 800-247-4612 EXT 27638
FAX: 405-262-5419



MISSION STATEMENT

To provide quality training for employment in meaningful positions enabling students to become self-sufficient, or obtain enhanced employment.

PURPOSE

The Cheyenne & Arapaho Technology & Innovation (CATI) Training Center provides classes for individuals willing to learn in the various fields of computer technology. Our classes consist of Computer Literacy, Application Software and A+ Certification Preparation where each individual student can progress at their own pace depending on individual performance. The purpose of the CATI is to train individuals through technologies within a comprehensive culturally relevant structured instruction method. Knowledge and skills acquired can lead to employment in the basic office environment to computer building/repair technicians.

ELIGIBILITY

The training center has a lab opened to the enrolled members making available to them the options of doing work that they might need to do or sending and receiving faxes as well as a place to make copies and self prepare and file their taxes.

Both the CATI and Department of Education labs are open to Cheyenne and Arapaho Tribes enrolled members and employees.

SERVICES PROVIDED

Software Application Training in:

- ◆ Computer Literacy
- ◆ Basic Computer
- ◆ Access
- ◆ Excel
- ◆ Word
- ◆ Outlook
- ◆ Front Page
- ◆ A+
- ◆ Income Tax
- ◆ Typing

January 1, 2008 to December 31, 2008 the CATI issued thirty (30) certificates and provided training for ninety-four (94) participating students. Included in the count is the Tribal College's COMSC 1022 Computers and Information Access Class sponsored by the Southwestern Oklahoma State University. The facilities were utilized by three hundred three (303) people and forty-six (46) meetings were held on location.



DEPARTMENT OF ENROLLMENT

MISSION STATEMENT

The Cheyenne and Arapaho Tribes believe in maintaining, revising, and increasing their tribal membership. In order to accomplish this goal, we must research the blood degree. This determines eligibility of individuals who apply for membership with the Cheyenne and Arapaho Tribes the foundations for the tribes needs are based upon this membership. The Cheyenne and Arapaho Tribes offer benefits, stability, and protection for our tribal members. The tribal members make up the Tribal Council which govern the destiny of the tribes along with the Legislative and Executive Branches.

PROGRAM SERVICES

- Membership enrollment, disenrollment, relinquishment
- Tribal identification cards
- Tribal verifications
- Employee identification cards
- Verify petitions, voter registrations, and addresses
- CDIB's and genealogical information; and other information requested such as profile data, spatial distribution, population trends, and population forecast
- Administration of burial assistance
- Maintain 9 tribal cemeteries

BURIAL PROGRAM

Burial assistance is funded from net gaming revenues and is administered through the Tribal Enrollment Office. The Funeral Assistance will be limited to select funeral homes in the state. Please contact the Enrollment Office to obtain the names of these funeral homes, as the list will change from time to time.

FUNERAL ASSISTANCE

The amount allocated for each enrolled tribal members is as follows:

Adults (age 12 and over) = up to \$7,000 (Payable to funeral home)

Children (infant to age 11) = up to \$2,500
(Payable to funeral home)

(Please inquire about the burial policy of your funeral home, as some do not charge for funeral services of children under the age of 2 years.)

STAFF

LINDA HULBUTTA, Executive Director
JERRIE RAMIREZ, Assistant Executive Director
NORMA BLACK, Administrative Assistant
JANELLE BIRDSHEAD, Administrative Assistant
MARLENE REYES, Office Clerk
MAHGAN MILES, Research Specialist
AUDIE AHHAITY, Cemetery Custodian

CONTACT INFORMATION

P.O. BOX 134
CONCHO OK 73022

DIRECT: 405-422-7600
TOLL FREE: 800-247-4612 EXT 27600
FAX: 405-422-1618

OLD IHS BROWN BUILDING
2501 NE HWY 66
CLINTON OK 73601
DIRECT: 580-331-2441
TOLL FREE: 800-247-4612 EXT 32441





DEPARTMENT OF ENROLLMENT Cont.....

TRANSPORTATION ASSISTANCE

A one-time stipend in the amount of \$500.00 is allocated to the next of kin or enrolled immediate family member(s)*. The family must notify the Department of Enrollment of the enrolled immediate family member(s) who will be responsible for the assistance.

*If a next of kin is listed in the deceased member's file, the assistance will be issued to that person. If a decision cannot be reached by the immediate family member(s) as to who is responsible for the meal and/or transportation assistance, the amount will be divided equally among the enrolled immediate family member(s).

MEAL ASSISTANCE

A one-time stipend in the amount of \$500.00 is allocated to the next of kin or enrolled immediate family member(s)* for the traditional feast/meal. The family must notify the Department of Enrollment of the enrolled immediate family member(s) who will be responsible for this assistance.

HEADSTONE ALLOWANCE

A one-time stipend in the amount of the \$500.00 is allocated for enrolled tribal members for the purchase of a headstone. The stipend is available for the graves of those who have died after October 1, 2007. The stipend is made payable to the headstone vendor.

OPEN & CLOSE OF GRAVE

The Department of Enrollment will open and close the gravesite for \$300.00 fee, provided the gravesite is located within a cemetery maintained by the Department of Enrollment. This fee will be deducted from the Funeral Assistance allotment.

IMMEDIATE FAMILY IS DEFINED AS FATHER, MOTHER, HUSBAND, WIFE, SON, DAUGHTER, BROTHER AND SISTER.

DEPARTMENT OF HEALTH



STAFF

MINITA RUNNINGWATER,
Executive Director
ANNA WILLIAMS,
Administrative Assistant

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022
DIRECT: 405-422-7561
TOLL FREE: 800-247-4612 EXT 27561
FAX: 405-262-3423

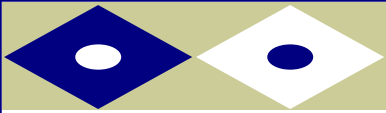
MISSION STATEMENT

To Enhance Health and Wellness of the Cheyenne and Arapaho Tribes and Native American Communities by providing Compassionate, Comprehensive and Holistic approaches through Advocacy, Education and Awareness.

VISION STATEMENT

To improve the quality of life of the individual, family and communities by empowering people to lead healthier lives.





COMMUNITY HEALTH REPRESENTATIVES

CHR provide financial relief for dialysis patients, medically necessary transportation, make home visits, monitor homebound patients, perform health screening, pick-up and delivery of medications and generally assist in meeting the medical needs of the Tribal community.

The Cheyenne and Arapaho Tribes Community Health Representative (CHR) Program has 11 CHR generalist and 1 bus route driver providing services to Tribal members within the 9 county service areas.

PROGRAM SERVICES

Dialysis mileage Reimbursement Program:

This service provides mileage reimbursement to dialysis patients for travel to their dialysis treatments. Eligible clients are reimbursed .25 cents per mile. Prospective clients must complete the application process before eligibility can be determined. Due to minimal funding available, reimbursement can only be claimed for dialysis treatment and not for doctor's appointments. You may contact the CHR Program to request an application by mail.

Transportation Services:

Upon request, transportation is available to area Indian Health Clinics (IHS). In addition, transportation is also provided for IHS Referrals outside the tribal service area. The CHR Transportation policy prohibits our program from transporting to outside agencies other than IHS facilities or IHS referrals.

CHR's make their weekly schedules ahead of time, therefore, we require a 5 day notification period if at all possible. This is necessary so that CHR's are able to accommodate your transportation request.

We keep current on each CHR's weekly schedule and will be able to let you know if the CHR in your area is available to accommodate your request. The office staff will contact the CHR directly to relay your request directly. Every CHR is required to confirm each transportation request either by a phone call or home visit.

Home Visits:

- ◆ CHR's conduct Home Visits in their respective coverage areas to serve people in their homes; these visits are for reasons listed below, but may include others as well.
- ◆ Surgery follow up
- ◆ Vitals Check (blood sugar/blood pressure)
- ◆ Medication supplies check
- ◆ To ensure that a person is obtaining regular health care
- ◆ If you would like to be added to the Home Visit list for your area, please contact the CHR Program and we will see that your name is added.

Medication Delivery:

CHR's can pick-up and deliver Medications for the elderly, handicap and disabled individuals. The patient will need to call in their pharmacy medication refills prior to requesting the CHR to pick-up.

STAFF

MINERVA RODRIQUEZ, Director
MONICA PERRY, Admin. Assistant

CONTACT INFORMATION

P.O. BOX 38
CONCHO, OK 73022

DIRECT: 405-422-7670
TOLL FREE: 800-687-0973
FAX: 405-262-4659

COMMUNITY HEALTH REPRESENTATIVE Continued.....



Health Screenings:

Health Screenings are held in 9 areas every three months, while some have these screenings every other month. CHR's conduct screenings for glucose, blood pressure, weight measurements and temperature checks, cholesterol checks can be made for high risk patients as well. A Community Health Nurse, REACH Program Staff and the Diabetes Wellness Program Nutritionist are on hand as well to assist with these screenings.

A guest speaker is invited on a specific health related topic. Nutrition and exercise information is provided to all who attend. Door prizes as well as nutrition bingo games are held to encourage a fun and friendly atmosphere. A healthy snack and drink are also provided. Everyone is invited and encouraged to attend these health outreach programs. If you would like more information on the upcoming health screening in your area, or if you need transportation to a screening in your area, you may contact the local CHR or CHR Program. CHR's will inform their local area of the dates and times of these projects, fliers will be posted in the local communities and in the Watonga Republican.

Bus Route:

The CHR Program has a bus route providing transportation four days a week to the Clinton Indian Health Center. The Seiling/Canton route runs on Mondays and Fridays. The Hammon/Elk City Area route runs Tuesdays and Thursdays.

To keep the mileage cost down, on the days of the bus route, the local CHR will not transport to the Clinton Indian Health Clinic. On those days clients will need to ride the bus if possible. Should you need a bus schedule please feel free to contact the CHR Program 1-800-687-0973.

Contacting the CHR in Your Area:

If you are currently on the CHR Program you may contact the CHR in your area one of two ways:

Dial 1-800-942-5742 and enter 3 digit PIN #

Dial the CHR's pager # and then enter your return phone number

Canton and Longdale	Eunice Hadley	(405)699-8050	PIN#282
Clinton, Custer City, Arapaho	Angie Reynolds	(405)699-8052	PIN#284
El Reno, Calumet, Yukon, Concho	Debra Campbell	(405)699-8051	PIN#283
	Irene Deere	(405)699-8172	PIN#173
Geary	Sandra Pratt	(405)699-8054	PIN#286
Hammon and Elk City	Josephine Walking Night	(405)699-8174	PIN#175
Kingfisher and Hennessy	Edwina Milligan	(405)699-8055	PIN#287
Seiling, Fonda and Woodward	Norma Smith	(405)699-8173	PIN#174
Thomas Deer Creek,			
Weatherford, Colony and Corn	Lorraine Armstrong	(405)699-8175	PIN#176
Watonga and Hitchcock	LaDonna RomanNose	(405)699-8053	PIN#285
Seiling Area & Bus Route Driver	Susie Wolfmule	(405)699-6241	PIN#536



DIABETES WELLNESS PROGRAM

MISSION STATEMENT

To promote health and wellness among the Cheyenne & Arapaho community, to educate tribal members in the prevention of diabetes, empower our diabetic patients to cope with the complications of diabetes and provide support for healthy lifestyle choices.

PROGRAM SERVICE

Our program provides the community, local schools, government and tribal programs with nutritional, diabetic self-care and physical fitness services. Our program is funded through the *Special Diabetes Prevention for Indians* through Indian Health Services/ National Institutes of Health grant and provides education, consultations and meal planning for the area schools, tribal programs and Indian Health Clinics (I.H.S.) that reside in the Cheyenne and Arapaho country.

Our two fitness centers provide impressive workout facilities with incorporated health assessments and regular well checks for employees, tribal and community members. Both facilities offer personal training and consultation services for clients. There is no charge for program usage. The fitness staff also provides physical fitness activity sessions for local Head start, child care and elementary youth during the regular school sessions.

In addition to these services our program provides:

- ◆ CHEYENNE & ARAPAHO EDUCATION FOR DIABETES TO ATTAIN RESPONSIBILITY-is designed to provide a complete and culturally appropriate education program that helps to heal the body, cleanse the spirit and provide hope for those who have Type 2 Diabetes Mellitus. The goal of C.E.D.A.R. is to empower the diabetic patient and their families to prevent or delay the onset and complications of diabetes. This is tailored for 4, 6 or 12 week program sessions depending upon the client's needs and availability.
- ◆ The Registered Nurse provides:
 - ◆ Case management
 - ◆ Provides Diabetic supplies, equipment & education
 - ◆ Durable medical equipment for diagnosed diabetic tribal members who are in need and receive prescriptions from their physicians for such equipment.
- ◆ The licensed dietician educates and provides:
 - ◆ Personalized Medical Nutrition Therapy (MNT) for diabetic patients and those at risk
 - ◆ Personalized Dietary consultation /self management
 - ◆ Training Meal Planning Assistance for individuals, families and tribal programs
 - ◆ Diabetes education

STAFF

DANIELLE JOHNSON, Director
DAKOTA ROBINSON, Community Nurse
KIMBERLY WALKER, Fitness Coordinator
ANTHONY CARREREA, Fitness Coordinator
KRISTIE PURDY, Dietician
DEBORAH ELLIS, Nutrition Assistant
JENNIFER HAVENER, Optometry Technician
PAUL WILLIS, Data Entry Clerk
STEPHANIE ROMAN NOSE, Admin Assistant
ESTER WILLIS, Fitness Assistant

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022
DIRECT: 405-422-7679
TOLL FREE: 800-247-4612 EXT 27679
FAX: 405-262-3423

- ◆ An eyeglass program which offers eye glasses at competitive discounted prices for tribal and community members and employees. We have agreements with other tribal programs to provide financial assistance for diagnosed tribal diabetics, elders, school-aged youth, employees and their families.
- ◆ Along with the Tribal Farm and Ranch program we provide buffalo meat distribution to tribal elders, 55 years and older and diagnosed tribal diabetic clients to highlight nutritional and cultural benefits of a traditional diet.
- ◆ We have also partnered with the Oklahoma Black Historical Society Research Project Inc. and our Tribal Farm and Ranch program to provide resources for a community garden to incorporate fitness and nutritional opportunity for the local community.
- ◆ Beginning in February 2009, our program will be offering the N7-Native Nike shoe program for tribal diagnosed diabetic clients who reside in the service area.

EMERGENCY MEDICAL SERVICES



PROGRAM PURPOSE/GOAL

The Cheyenne & Arapaho Tribes Emergency Medical Service offers twenty-four hours a day, seven days a week emergency medical care to all eligible IHS beneficiaries as well as the general public. The goal of the program is to provide compassionate, quality and efficient emergency medical care to the sick or injured person and safely transport each patient to the nearest emergency facility with appropriate capabilities.

Our mission is to provide QUALITY and COMPASSION-ATE care and transportation to the people we serve.

VISION

To Expand our services to better cover the Tribal members, Native Americans and Alaska Natives in the Western Oklahoma with the highest level of Emergency care.

TRAINING AND EDUCATION

We have several trained instructors for:

- ◆ American Heart Association;
 - ◆ Basic Life Support (CPR)
 - ◆ Advanced Cardiac Life Support (ACLS)
 - ◆ Pediatric Advanced Life Support (PALS)
- ◆ National Association of Emergency Medical Technicians (NAEMT);
 - ◆ Advanced Medical Life Support (AMLS)
 - ◆ Pre-Hospital Trauma Life Support (PHTLS)
- ◆ American Academy of Pediatrics;
 - ◆ Pediatric Education for Pre-Hospital Professionals (PEPP)

STAFF

RICHARD MILLER, RN, CCEMT-P, AHA
Regional Faculty BLS ACLS
PALS, EMS Director
PAT SHIERWOOD, BA, NREMT-1
Quality Assurance Officer
DAWN LAFERR, NREMT-P,
Equipment and Supply Officer
ROBERT STEPHENS, CCEMT-P,
Training and Education Officer
NORMA BACCUS, NREMT-1
CHRIS DEW, NREMT-P
TJ KRAUSSE, NREMT-P
ANNA SCHEFFFLER, NREMT-I
DANIEL HIBBERT, NREMT-I
ANNA ASHCRAFT, NREMT-I
MELODY, DENTON, RN/NREMT-P
WILMA REDBIRD, NR 1st Responder
Admin. Assistant
TIMOTHY MACK, NREMT-B

CONTACT INFORMATION

10329 NORTH 2274 RD
CLINTON OK 73601

EMERGENCY: 911 or Local Emergency #
CLINTON POLICE/EMS: 580-323-2323
DIRECT: 580-323-7087
TOLL FREE: 800-464-2410
FAX: 580-323-0373



HEALTH EDUCATION



MISSION STATEMENT

The mission of the Cheyenne and Arapaho Tribal Health Education Program is to improve the health status of Native Americans in the Cheyenne and Arapaho Services. By providing health education services that increase awareness and knowledge based on cultural sensitivity of health issues. By empowering individuals, and groups to assume responsibility for their own health behavior and lifestyle to prevent disease and disability.

PURPOSE

The purpose of the Health Education Program is to access program needs and develop plans in addition to coordinating, implementing, and evaluating the total health education component of the Cheyenne and Arapaho service area. The program objective is to improve the quality or health through participating with the application of education principles and concepts as well as motivating individuals to assume responsibility.

FUNCTIONS, SERVICES, ACTIVITIES AND PROGRAMS

The purpose of the Health Education Program is to access program needs and develop plans in addition to coordinating, implementing and evaluating the total health education component of the Cheyenne and Arapaho service area. The program objective is to improve the quality of health through participating with the application of education principles and concepts as well as motivating individuals to assume responsibility for their own health behavior.

HEALTH EDUCATION PROMOTION & PREVENTION INTERVENTION

Health Education programs are specifically targeted to health issues affecting the American Indian population. Program development includes: program planning, needs assessment, organization, implementation, facilitation, and evaluation determined by health needs.

Health education promotion and prevention program intervention includes: community, groups, and individual outreach through community, schools, I.H.S./P.H.S. facilities, workplace, and home visits within the service area.

STAFF

PATRICIA YARHOLAR, Director
LEAH PRATT, Admin. Assistant

CONTACT INFORMATION

700 BLACK KETTLE
P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-262-7674 OR 7676
TOLL FREE: 800-247-4612
EXT. 27674 OR 27676
FAX: 405-262-4614

HOURS OF OPERATION

8:00 AM - 5:00 PM
MONDAY THRU FRIDAY



INDIAN HEALTH SERVICE PRIORITY AREAS

- ◆ Alcohol/Substance Abuse
- ◆ Cancer Prevention/Detection
- ◆ Dental Hygiene Prevention
- ◆ Diabetes Awareness & Prevention
- ◆ (Healthy Lifestyle)
- ◆ Preventive Elder Health Issues
- ◆ Heart Disease Prevention
- ◆ Infectious Disease Education/ Prevention
- ◆ Injury Prevention
- ◆ Maternal/Child Health Issues
- ◆ Mental Health (Stress Management)
- ◆ Obesity



REACH US

MISSION STATEMENT

To address diabetes and cardiovascular disease the Cheyenne and Arapaho Tribes will decrease sedentary lifestyles and increase levels of physical activity in family with youth.

GOAL

Reduce the prevalence of risk factors associated with diabetes and cardiovascular disease among the C & A Tribes, and all non-members Native Americans residing in the Southern Plains. Physical activity, nutrition, smoking prevention/cessation activities will emphasize C & A traditions and culture.

ACTIVITIES

Fit for fun experimental games, team building, first aid, survival skills, smoking prevention/cessation, swimming, & golf lessons, older adult fitness, and more.



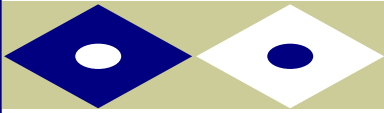
STAFF

MARGIE DEER, Supervisor
KIMIT CHALEPAH, Fitness Instructor

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-262-7687
TOLL FREE: 800-247-4612 EXT. 27687
FAX: 405-262-7334



R.E.Sp.E.C.T. PROGRAM

MISSION STATEMENT

The R.E.Sp.E.C.T. Program will establish and promote effective recreational, exercise, sports activities, and other related support to enhance the lives of all Cheyenne and Arapaho tribal members as well as other American Indians residing within our service area.

PROGRAM SERVICE

COMMUNITY EVENT/ACTIVITY ASSISTANCE

ATHLETIC SHOE PROGRAM ASSISTANCE

- ◆ Priority will be given to enrolled members of the Cheyenne & Arapaho Tribes.
- ◆ Will assist student-athletes who are enrolled and active with a school affiliated sport(s).
- ◆ Allowance will be limited to one (1) pair of athletic shoes, for each sport per school year to be used in their respective sport.
- ◆ Vendors are limited to the following: Gregory's Sporting Goods-Del City, Twid's Sporting Goods, Midwest City, Hibbett Sports-Weatherford, or the student-athletes school.

STAFF

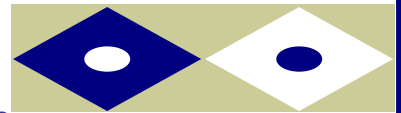
EDDIE HAMILTON, Coordinator
PARRY ROMANNOSE, Sports Coordinator
REGGIE ISLAND, Recreation Coordinator
CARRIE WHITLOW, Exercise Coordinator
JERILYN LONGKNIFE, Event Coordinator
EVA OLGUIN, Admin Assistant

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-422-7570
TOLL FREE: 800-247-4612 EXT. 27570
FAX: 405-262-7334

P.O. BOX 1175
CLINTON OK 73601
DIRECT: 580-331-2601



R.E.Sp.E.C.T. PROGRAM Continued....

- ◆ All students/applicants will be responsible for the remaining fees at the time of purchase. The R.E.Sp.E.C.T. Program will allocate the following:
- ◆ 3rd - 6th grade - \$50.00 & Under = 50% Assistance
- ◆ 7th - 8th grade - \$51.00 to \$100.00 = 60% Assistance
- ◆ 9th - 12th grades - \$101.00 to \$130.00 = 70% Assistance
- ◆ The R.E.Sp.E.C.T. Program will only issue reimbursements to a schools athletic program. No reimbursements will be issued to any student-athlete or parent/guardian, NO EXCEPTIONS.

CAMP AND CLINIC ASSISTANCE

- ◆ Priority will be given to enrolled members of the Cheyenne & Arapaho Tribes.
- ◆ R.E.Sp.E.C.T. will assist students/participants who are enrolled in Pre-K to incoming Seniors for the next school year.
- ◆ Allowance will be on a (3) three times per student, per year basis of up to two hundred (\$200.00) for Day Camps, and three hundred dollars (\$300.00) for Overnight Boarding Camps, to be used towards an accredited camp or clinic in their respective sport or recreation of choice.

LEAGUE AND UNIFORM ASSISTANCE

- ◆ Priority will be given to enrolled members of the Cheyenne & Arapaho Tribes.
- ◆ Will assist students/participants who are enrolled in Pre-K to incoming Senior's for the next school year.
- ◆ Allowance will be on a two (2) time per student, per year basis of up to one hundred fifty dollars (\$150.00) each, to be used towards and organized sports league or association in their respective sport of choice. (One time for Fall/Winter sports, and One time for Spring/Summer sports)



EXCEPTIONAL STUDENT ATHLETE NATIONAL AND INTERNATIONAL ASSISTANCE

- ◆ Assistance will be limited to Cheyenne & Arapaho Tribal members only.
- ◆ Assistance will be to students/participants who are enrolled in Pre-K to incoming Seniors for the next school year.
- ◆ Allowance will be on a one time per student, per year basis of up to one thousand dollars (\$1,000.00) for National Assistance and one thousand five hundred dollars (\$1,500.00) for International Assistance, to be used to cover the expenses for the trip such as room, airfare entry fees, uniforms, meals and/or equipment that is necessary to compete in the event.
- ◆ All applications must include a letter stating that the participant has been selected for the event, a flyer or information sheet about the event, a budget stating what fees are associated with the event and a letter of recommendation from the student's school/coach.

LEAGUE AND TOURNAMENT ASSISTANCE

- ◆ Priority will be given to enrolled members of the Cheyenne & Arapaho Tribes.
- ◆ Teams must consist of a **majority** of the members of the Cheyenne & Arapaho Tribes.
- ◆ Allowance will be on a one time, per team, per year basis of up to two hundred dollars (\$200.00), to be used towards a Recreational sports league or tournament of their choice.
- ◆ If an individual participates on a team that has received "League or Tournament Assistance, " then that will count as that individuals one time assistance for the remainder of the year, and that person is ineligible to apply for "League or Tournament Assistance" for one entire year.

R.E.Sp.E.C.T. PROGRAM Continued....

RING AND JACKET ASSISTANCE

- ◆ Assistance will be given to enrolled members of the Cheyenne and Arapaho Tribes.
- ◆ Allowance will be up to one hundred fifty dollars (\$150.00) per item (ring and/or jacket) in their respective sport for which they have achieved the status of All State or State Champion.

ALL APPLICATIONS MUST INCLUDE

- ◆ Proper documentation for all requested assistance must be provided (flyer, tournament documentation, brochure, letter from Coach, acceptance letters, original invoice, etc)
- ◆ All applications **must include a Certified Degree of Indian Blood (CDIB)** for each applicant.

GENERAL GUIDELINES FOR ALL ASSISTANCE

- ◆ **Completed** applications will need to be turned into the R.E.Sp.E.C.T. Program office *two weeks to complete proper check distribution in a timely manner.*
- ◆ Participants/applicants will be responsible for the remainder of the cost not assisted by the R.E.Sp.E.C.T. Program.
- ◆ Checks will be made directory to the vendor; organization or league/association conducting the event (Not the parent, guardian or participant/applicant).
- ◆ Sportsmanship Creed must be completed by parent/guardian or participant (if applicable).
- ◆ **All guidelines and applications can be requested from the Program or available at www.c-a-tribes.org**



RESPECT GYM
CLINTON, OKLAHOMA

FUNDED PROVIDED BY
PROGRAM FOR PLAYGROUND
EQUIPMENT FOR ALL (3) HEAD
FACILITIES



SUBSTANCE ABUSE PROGRAM

VISION STATEMENT

Healthy and Recovering American Indians through Individual Choices, Excellent Prevention Services, and Professional Therapy.

PROGRAM SERVICES

The Cheyenne and Arapaho Tribes have contracted with Indian Health Service to provide substance abuse services. Through this contract, the Tribes have established a comprehensive residential treatment program. The George Hawkins Memorial Treatment Center is a non-medical residential, intensive treatment program designed to facilitate the rehabilitation of the alcohol/substance abuser by placing the client in a highly-structured, therapeutic environment. The structured program includes limited diagnostic services, individual/group counseling, alcohol/substance abuse education and big book/step-work study. The program provides group support sessions, cultural, traditional/cultural groups and recreational activities within a structured environment. The Treatment Center does not include vocational training or work placement services. Referrals are made for training, work placement and other diagnostic services.

ADMISSIONS CRITERIA

- ◆ Client must be sober at least 7 days prior to Admission
- ◆ Client must be ambulatory. The facility meets the standard for handicapped use. The client must be able to follow the basic physical demands of carrying out the basic detail duties that are rotated among clients each week.
- ◆ Client must be at least 18 years of age or older.
- ◆ Client must abide by Program Policies and Procedures. Failure to do so can result in dismissal from the Program for Non-Compliance.
- ◆ Prior to Admission, Client must have completed the Admission Packet and have on file:
 - ◆ Physical Examination
 - ◆ Hepatitis Profile & TB/PPD Skin Test
 - ◆ Referral/Discharge Plan/Court Documents
 - ◆ CDIB (Certificate Degree of Indian Blood)

Contact the Treatment Center for full admission qualifications.

STAFF

HAROLD SPRADLING, Director
ERCEL BRIAN, Counselor
ERIC ANQUOE, Counselor
WANDA MORGAN, Intake Specialist
MELISSA HUBER, Counselor
DIANA BARTON, Facility Cook
PAUL FUENTES, SAPSWOI
NICK BARTON, Admin. Assistant

CONTACT INFORMATION

GEORGE HAWKINS MEMORIAL TREATMENT CENTER
10320 NORTH AIRPORT RD.
CLINTON OK 73601

DIRECT: 580-331-2370
TOLL FREE: 800-247-4612 EXT. 32370
FAX: 580-323-9406

GEORGE
HAWKINS
TREATMENT
CENTER

DEPARTMENT OF HOUSING

MISSION STATEMENT

The Tribally Designated Housing Entity (TDHE) shall use its financial, administrative and human resources to provide the tribal members and families of the C & A Tribes with opportunities to obtain affordable housing, to take part in community life and self governance, to build healthy family relationships and cultural values to participate in establishing standards of acceptable behavior in their communities, and to access a wide range of personal, educational, and economic opportunities. The TDHE will provide the conducive physical environment and appropriate management necessary to facilitate housing strategies and place as many families and members of the C & A Tribes as possible in safe, sanitary and comfortable housing.

PROGRAM SERVICE

The Housing Authority of the Cheyenne and Arapaho Tribes was established in August of 1969. It is the longest surviving program that the tribes possess. The Housing Authority is chartered under the State of Oklahoma. It is comprised of five board members and an Executive Director of the Department. The program consists of the development of new homes for people on the waiting list. We also assist people with down payment assistance to purchase homes. We process applications for water and sewer assistance for homeowners and turn them over to the IHS program, Office of Environmental Health. There are (6) housing services provided by the department:

- ◆ Home Ownership
- ◆ Down Payment Assistance
- ◆ Force Account Program (FA)
- ◆ Housing Improvement Program (HIP)
- ◆ Office of Environmental Health (OEH)

HOME OWNERSHIP

Step One: Obtain and fill out the Mutual-Help Housing Application

Step Two: Submit the completed Mutual-Help Housing Application along with copies of CDIB, SS Card, Marriage License/Divorce Decree, Two Current Paystubs, IIM Accounting, SSI Income, SS Income or VA Income.

Step Three: Update your application every year to remain on the waiting List.

The Cheyenne & Arapaho Housing Waiting List and Homeownership Program is a "first submitted – first served" program, with exception to policy provisions. Each application received in our office is date stamped when it was received and the time of receipt. When an applicant reaches the top of the Waiting List they will need to be employed, or have adequate income, to maintain the payments, utilities and upkeep of the home, plus provide all documents listed above, pass a criminal background check, meet the Median Income Guidelines set by HUD, pay a contribution fee of \$1,000.00 and their first and last months rent.

BASIC ELIBIBILITY REQUIREMENTS

Completed application
CDIB Card
Social Security Card

Marriage License/Divorce Degree
SSI Income
VA Income

IIM Accounting
Two Current Pay Stubs
Criminal Background Check

STAFF

REGGIE WASSANA, Exec. Director
DEBORAH WEASELBEAR, Secretary
ORVILL WHITESKUNK, Force Acct/HIP
MICHELLE YAZZIE, Force Acct Admin
Assistant
GORDON WASHEE, Force Acct Assistant
RUTH BEARSHIELD, Resident Service
Coordinator
BILL TALLBEAR, Special Projects Officer
CRYSTAL THOMPSON, Development
Specialist
JACKIE WARLICK, Occupancy Specialist
LISA FOX, Collections Counselor
ELGIN RHOADS, Inspector
ERVIN BULL, Inspector
SANDRA RAMOS, Accountant
DAMON DUNBAR, Project Officer
RON KAULAY, EHA Inspector
JAD FULSOM, EHA Admin Assistant

CONTACT INFORMATION

2100 DOGPATCH RD
CLINTON, OK 73601

DIRECT: 580-323-4877 or 331-2400
TOLL FREE: 800-482-4288
FAX: 580-323-7036



DEPARTMENT OF HOUSING

Continued.....

DOWN PAYMENT ASSISTANCE PROGRAM

- Step One: Must be on the Cheyenne and Arapaho Housing Waiting List (no specific time length is required).
- Step Two: Obtain, fill out and submit the Down Payment Closing Cost Grant.
- Step Three: Find a lending institution to approve you for a home loan and a Real Estate Agent that will help you find a home to purchase.
- Step Four: Set a closing date for your loan and submit a copy of the closing papers to the Housing Authority.

BASIC ELIGIBILITY REQUIREMENTS

Completed application	CDIB Card	IIM Accounting	SS Income
Social Security Card	SSI Income	VA Income	
Two Current Paystubs	Meet HUD's Median Income Guidelines		

The purpose of this grant is to provide the opportunity of homeownership for tribal members that can qualify for financial funding from private sector lending or mortgage companies. The Cheyenne and Arapaho Housing Authority will assist eligible Cheyenne and Arapaho tribal members to secure a loan from another lending source, such as a bank or mortgage company, through the down payment/closing cost grant program. Tribal members over the age of fifty-five (55) will receive a \$15,000.00 down payment, should they qualify, which will be paid to the mortgage company at the time of their closing. Tribal members under 55 will receive a \$10,000.00 down payment, should they qualify, which will be paid to the mortgage company at the time of their closing.

FORCE ACCOUNT PROGRAM

We have our own construction crews, which we refer to as our "Force Account Program". They remodel, repair and build the Housing Improvement (HIP) Homes. We sub-contract out all the technical repairs that have to do with mechanical and plumbing problems.

BASIC ELIGIBILITY REQUIREMENTS

This is work ordered through the Housing Authority project or repairs are processed through this program.

HOUSING IMPROVEMENT PROGRAM (HIP)

We have been operating the BIA funded Housing Improvement Program aka (HIP). The housing operates the program through a Legislative bill that gives us authorization to apply for Bureau of Indian Affairs funds. These funds build and renovate homes for the neediest of the needy Native Americans as defined in the BIA Housing Improvement Program regulations.

BASIC ELIGIBILITY REQUIREMENTS:

Completed BIA HIP Program Application	Point base assistance program	Must own property or
Homes or repairs are at no cost to applicant	Lien on unit for 20 years	home for assistance

OFFICE OF ENVIRONMENTAL HEALTH

This is a water and sewer program for any Native American family. You can apply for Water services which, include a water well or hooking up water lines. The sewer services include septic tanks, drain fields and sewer line hook ups. This program is located at the Housing Authority. The Indian Health Service provides the actual assistance and funding to complete the request.

Income is not an eligibility requirement	The application is sent to Indian Health Service
Water and Sewer services only	This service is at no cost to the family
Must have ownership of property or permission to do work on property	

DEPARTMENT OF LAW

ENFORCEMENT

TRIBAL POLICE

CORE VALUES

The Cheyenne & Arapaho Tribal Police Department operates under a number of core values and principles. These are embodied in a number of codes and statements, including: the official Code of Ethics for all sworn officers; the Cheyenne & Arapaho Tribal Police Vision Statement; the Cheyenne & Arapaho Tribal Police Mission Statement; and the Cheyenne & Arapaho Tribal Police Goals and Objectives Statement.

Our dedication and strict adherence to our core values and principles ensures that the Cheyenne & Arapaho Tribal Police Department will develop into a detail-oriented, efficient, and professional law enforcement agency in service to the citizens of the Cheyenne & Arapaho Tribes

VISION STATEMENT

The Cheyenne & Arapaho Tribal Police strives to maintain the highest standards of excellence utilizing training and technology to create a safe environment for citizens and continually strive to become a leader in tribal law enforcement.

MISSION STATEMENT

"...to enforce the law and defend the interests of all tribal citizens according to the constitution; to ensure public safety against threats foreign and domestic; to provide leadership in preventing and controlling crime; to seek just punishment for those guilty of unlawful behavior; and to ensure fair and impartial administration of justice for all tribal citizens."

MISSION STATEMENT

- To provide a safe environment for staff, tribal members and visitors
- To carry ourselves in a professional manner according to the profession in which we are trained
- To be polite, courteous, firm, and fair to all persons
- To be alert and aware of surroundings and ready to handle all situations within our control
- To understand our duties and follow policy and procedure of the Cheyenne & Arapaho Tribes and assist others in doing the same
- To not allow personal outside interest detour us from our mission
- To remember we are the first line of defense how we react will determine the out come

STAFF

TRIBAL POLICE

DAVID HARDIN, Chief of Police

TRIBAL SECURITY

JEFF SPOTTEDBIRD, Acting Chief of Security
JUSTIN RISENHOOVER, Supervisor
KENNETH STUMBLINGBEAR, PM
Security

ROBERT KOZAK, Overnight Security
ROBERT TSOTADDLE, Weekend Security
JAMIE ELIZONDO, Clinton Site Supervisor
D SMOOT, Clinton Weekend Security

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-422-7911
TOLL FREE: 800-247-4612 EXT. 27911
FAX: 405-422-7746

TRIBAL SECURITY



TRIBAL SECURITY

Continued.....

JOB DUTIES

- ◆ Monitor operations on a 24 hour basis for Concho and Clinton during and after administrative hours
- ◆ Patrol inside/outside perimeter by walking the grounds and use of the patrol vehicle
- ◆ Monitor activities and report any and all suspicious activity by incident report or in the security log
- ◆ To be a standing presence to deter any criminal activity and ready to take action if necessary
- ◆ Monitor all guests who come to the facility tribal or non-tribal member
- ◆ Make sure all buildings are locked and secured
- ◆ Monitor weather and report conditions
- ◆ Provide safety checks of fire extinguisher, smoke alarms and simplex system
- ◆ Provide fire and tornado drills

GOALS

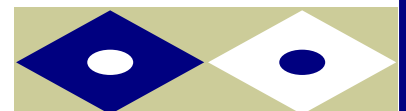
- ◆ To provide adequate training for all security staff to properly equip the officers with the knowledge needed to accomplish and feel confident in their job duties as a security officer during the course of their 180 days of employment
- ◆ To advance in surveillance and restricted access for a safer environment for staff by adding cameras employee entrance only and gated areas
- ◆ To have a security office to put the surveillance monitor in and a place to hold violent/non-violent person (s) for BIA to question or take into custody
- ◆ A place to store all confidential documents
- ◆ To meet once a month with all security staff and go over our issues and discuss how we as security officers can do them better and implement them the next time a situation evolves

ACTIONS

- ◆ All of the security officers working for the Concho and Clinton Administration with the exception of new hires have gone to C.L.E.E.T training. Security is providing other training for our more advanced officers called Executive Protection training also in August 2008 security will be attending UFO (Use of Force) for non lethal weapons training that will be hosted by Paul Gordon at the Concho reserve. Clinton will go to 24 hour security coverage in 1 to 2 weeks. Two new officers were hired to cover the smoke shop in Clinton.
- ◆ Security has an office to provide isolation for violent/non-violent person and to store all confidential documents
- ◆ Cameras are going up in the Administration building inside and outside, the Surveillance monitor will be placed in the security office.
- ◆ Meeting once a month.

OVERALL

- ◆ To provide the people whom we protect with the service of our knowledge and training in the profession we have chosen to serve
- ◆ To be confident in making decisions without hesitation because our duties have been engraved in our memory
- ◆ To be ready in season and out of season to protect life and property
- ◆ To advance in all areas to upgrade security education and equipment
- ◆ This is our overall goal to excel above all other nations who have security by way of excellence within and outward



DEPARTMENT OF SOCIAL SERVICES

The Department of Social Services encompasses programs that are focused upon alleviating various social problems that afflict the tribal community through intervention and prevention program services. The goal herein is to promote health, general welfare, stability and safety of the family unit as defined within and by individual choices.

The Department offers a wide array of programs and services to meet this mission in different capacities. Some of the established programs offer services to counter addiction, domestic violence, financial crisis, child and adult protective needs and basic life needs: shelter, food, and medical needs. The Department's commitment to the target population will also include any future grant opportunities and thus, awards that share and promote these same goals of health, welfare, stability and safety of the families and individuals.

STAFF

JEANINE SEGER, Executive Director
MARY DAVENPORT,
Assistant Executive Director

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-262-7573
TOLL FREE: 800-247-4612
EXT. 27573
FAX: 405-422-7405

EMERGENCY YOUTH SHELTER

STAFF

STEPHANIE FRANCIS, Director
TONI CARTWRIGHT, Coordinator

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-422-1173 (ICW)
405-422-7736 (CPS)

The Cheyenne and Arapaho Tribes Emergency Youth Shelter is used for emergency placement for the tribe and state. The Program provides for daily shelter and care as needed.

Emergency placement is provided upon referral from child welfare caseworker, prevention worker, child protection worker or local law enforcement. All contact with the shelter must be made through the Indian Child Welfare (ICW) Program or CPS.



FOOD DISTRIBUTION PROGRAM

PROGRAM GOALS

To assist as many households as possible with a supplemental food source, who meet our eligibility requirements; one person in the household must be a member of a federally recognized tribe, household cannot exceed USDA income guidelines, and cannot participate in the Food Stamp Program at the same time.

PROGRAM OBJECTIVES

To distribute commodity foods to eligible households within the Cheyenne and Arapaho Tribes old reservation boundaries, which includes the counties of or portions of: Beckham, Blaine, Washita, Canadian, Custer, Dewey, Kingfisher, Woodward, Major, and Roger Mills.

SERVICE AREA

The service area for the program is the old reservation boundary of the Cheyenne and Arapaho Tribes, which includes all or a portion of the following counties: Beckham, Blaine, Washita, Custer, Dewey, Canadian, Major, Kingfisher, Woodward, and Roger Mills. The cities of El Reno and Woodward are excluded from the service area due to population limits set by the Federal Government. Households who are considered within the city limits of El Reno and Woodward can apply for Food Stamps. Concho residents may also apply for Commodity Foods.

ELIGIBILITY REQUIREMENTS

- ◆ One person must be a member of a federally recognized tribe.
- ◆ Household within USDA income guidelines.
- ◆ Cannot receive Food Stamps.
- ◆ Reside within Service Area: Beckham, Blain, Kingfisher, Woodward, Major and Roger Mills.

APPLICATION PROCEDURES

Applications are available at the Tailgate Delivery sites, and at the Food Distribution office in Watonga, Oklahoma. Households have the right to file an application on the same day they contact the certification office. Applicants will be scheduled for an interview at which time the application will be reviewed for required documents and completeness. Within seven (7) working days of receipt of a complete application, a determination of eligibility will be made.

STAFF

LARRY BULLCOMING, Director
TROY LITTLERAVEN, Warehouse Tech I
DAVID WHITEBUFFALO, Warehouse Tech II
ANGELINE SANKEY, Certification Clerk
PAMELA ONCO, Certification Clerk
PHYLLIS BLACKBEAR, Cert. Supervisor/
Nutrition Aide
WINONA YOUNGBIRD, Admin. Officer
CELESTE BLACKBEAR, Office Clerk

CONTACT INFORMATION

1309 CLARENCE NASH BLVD
P.O. BOX 59
WATONGA, OK 73772

DIRECT: 580-623-7814, 7815 OR 7818
TOLL FREE: 888-747-9520
FAX: 580-623-7813
cafdp@pldi.net

HOURS OF OPERATION

OFFICE

8:00 AM - 5:00 PM (Closed during lunch hour)
MONDAY THRU FRIDAY

ISSUANCE HOURS

9:00 AM - 11:30 AM
1:00 PM - 3:30 PM

CLOSED LAST TWO DAYS OF EACH
MONTH. THESE ARE OUR REGULAR
INVENTORY DAYS.

DOCUMENTS REQUIRED TO DETERMINE ELIGIBILITY

- ◆ Addressed documents verifying your current physical address.
- ◆ Tribal Membership record (CDIB).
- ◆ Proof of income received by all household members in 30 days prior to application.
- ◆ Termination letter from your job of the Food Stamp Program (when applicable).



INDIAN CHILD WELFARE

MISSION STATEMENT

“To provide service and promote family preservation. Provide community with prevention activities.”

PROGRAM SERVICE

- ◆ Case management for Tribal Custody
 - ◆ Placement
 - ◆ Re-Unification
 - ◆ Adoption
- ◆ ICWA activity for State Custody cases
 - ◆ Monitor
 - ◆ Transfer
 - ◆ Adoption
- ◆ Foster Home
 - ◆ Certification
 - ◆ Home Studies
- ◆ Family Preservation
- ◆ Prevention Outreach
- ◆ Resource Development

ELIGIBILITY

- ◆ Tribal Custody– Native American children within jurisdiction
- ◆ State Custody– Cheyenne and Arapaho children enrolled or eligible for enrollment

FOSTER OR ADOPTIVE HOME

If interested in becoming a foster parent or maintain and adoptive home, please contact the ICW Office

STAFF

ANNE MARIE DEHAAS-KENT, Coordinator
 YOLANDA WOODS, Caseworker
 DARWIN SHREVE, Caseworker
 CLARA BROWN, Caseworker
 ROWENA MURPHY, Caseworker
 JENNIFER BOETTGER, Caseworker
 AMY BOETTGER, Caseworker Aide
 JIMMY DE HAAS, Receptionist

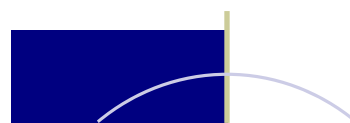
CONTACT INFORMATION

P.O. BOX 27
 CONCHO OK 73022

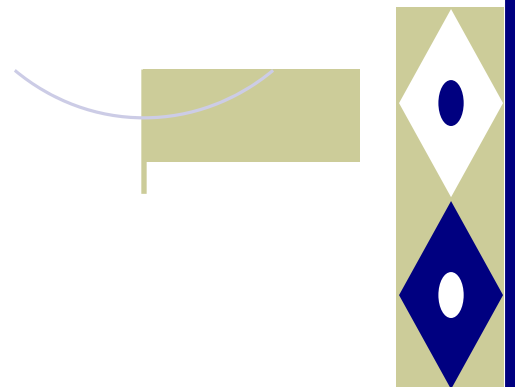
DIRECT: 405-422-1173
 TOLL FREE: 877-212-4453
 FAX: 405-422-1176

HOURS OF OPERATION

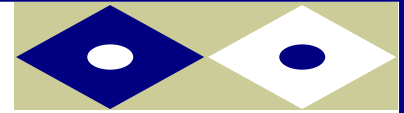
8:00 AM TO 5:00 PM
 MONDAY THRU FRIDAY
 (Closed noon to 1:00 pm for lunch)



ICW



SOCIAL SERVICES



The Social Services Department of the Cheyenne & Arapaho Tribes is divided into four sections with each section offering various programs intended to direct families within the community toward self-sufficiency and stability. It is our hope to provide the services needed to allow for families to be productive members both within and outside our community.

GENERAL ASSISTANCE

This program is available to Native Americans of all tribes. Applicants must be enrolled members of a federally recognized tribe and reside in the Cheyenne & Arapaho Tribes service area. General Assistance is based on income and is temporary. It is not meant to be a permanent means of support. It was established to help individuals and their families until other resources became available. Individuals who apply will be referred to and must comply with other resources such as the Department of Human Services, Social Security, and Vocational Rehabilitation etc. The applicants will be required to work with a caseworker to establish an Indian Self-Sufficiency Plan, which will assist the client in becoming self-reliant. The service areas for this program consist of eleven counties in western Oklahoma. The application process may take up to 45 days to complete.

LIHEAP: LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

This program is intended to assist with payments on utility bills. To be eligible the following criteria must apply:

- Applicant must possess at least one quarter (1/4) degree or more Indian Blood Quantum
- Applicant must supply all income verification for the past year
- Utility bill must be for the main heating/cooling source
- Services can not be duplicated (applicant can receive assistance from the Cheyenne and Arapaho Tribes if services have been received from another state/county agency and vice versa)
- ◆ Tribal employees are low priority for assistance.
- ◆ This Program runs from June through September for cooling and November through March for heating assistance (or until funds are depleted).

FOOD VOUCHER

This program was set up for the elderly, handicapped, unemployed and low income individuals or families, who possess one quarter (1/4) degree or more Indian Blood Quantum, to aid with food/groceries. To be eligible the following must apply:

- Applicants must reside in the El Reno, Oklahoma city limits
- Applicants must be income eligible
- Applicants can not be receiving food stamps

STAFF

CARMEN VERSER, Admin Assistant
KIM LONEBEAR, Admin Assistant
ELEANORE MADBULL, GA Caseworker
DALE HAMILTON, Clinton GA Caseworker
SOPHIA TIGER, IIM Supervised Accounts
JOYCE BLACK, IIM Accts Assistant
CHARLES ABRAHAM, Adult Protection
MIKE KODASEET, Child Protection

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-422-7573
TOLL FREE: 800-247-4612 EXT 27573
FAX: 405-422-7405

SUPERVISED IIM ACCOUNTS

This program assists with Native Americans, predominately Cheyenne & Arapaho Tribal members, which have been determined unable to handle their own affairs. Each client must have restricted or trust property which derives income from Oil/Gas Royalties and or Farm/Grazing land leases.

The Cheyenne & Arapaho Tribes Social Services Department's main purpose is to help supervise account holders in managing their affairs. We take into consideration the amount of funds involved, the client's needs, responsibilities and abilities to make constructive use of their funds.

ADULT PROTECTIVE SERVICE DIVISION

New program to address vulnerable adults at the risk of abuse or neglect.

ELIGIBILITY

Varies per case, and must call to make determination.

STOP VIOLENCE AGAINST INDIAN WOMEN

PROGRAM SERVICE

- ◆ Counseling: for Native American tribal women including the elderly, who have been involved in domestic abuse, sexual assault, or stalking.
- ◆ Advocacy: In obtaining victims protective orders, referring the client to various agencies that may be of assistance to them.
- ◆ Support: For clients and their families while in their crisis.

SERVICE AREA

- ◆ Canadian County
- ◆ Kingfisher County
- ◆ Blaine County
- ◆ Dewey County
- ◆ Custer County
- ◆ Washita County
- ◆ Beckham County
- ◆ Roger Mills County

SOME THINGS YOU SHOULD KNOW

- ◆ Assault is a crime!!
- ◆ No one deserves to be abused.
- ◆ It is not your fault.
- ◆ You have a right to be safe.
- ◆ Help is available.
- ◆ You are not alone.
- ◆ Domestic Violence can be fatal.
- ◆ Violence against women is not traditional.
- ◆ Women are sacred.

Many women have found hope, healing and a voice. You can find support and strength from other women who have experienced battering. Formerly battered women have said:

“I no longer feel like I’m walking on egg shells.”

“I can breathe.”

“I went back to school, found a job, and can support myself and my children.”

“I feel good again.”

STAFF

EDDIE HENRY, Coordinator

CONTACT INFORMATION

SOCIAL SERVICE DEPT. SPECIAL SERVICE
BLDG
1633-B E. HWY 66
P.O. BOX 246
EL RENO, OK 73036

DIRECT: 405-422-7692
TOLL FREE: 800-247-4612 EXT. 27692
FAX: 405-422-3167

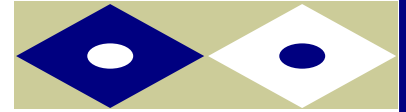
NATIONAL DOMESTIC VIOLENCE HOTLINE

1-800-799-SAFE (7233)
1-800-787-3224

THE RAPE, ABUSE, INCEST NATIONAL
HOTLINE (RAINN)



DEPARTMENT OF JUSTICE



PURPOSE STATEMENT

The purpose of the Department of Justice Act is to preserve and promote justice for all people; to ensure public safety and law and order within the territory and jurisdiction of the Cheyenne and Arapaho Tribes; and to promote and protect the full exercise of the inherent and conferred powers of tribal self-government for the people of the Cheyenne and Arapaho Tribes.

MISSION STATEMENT

The mission of the Department of Justice is to enforce the laws and defend the interests of the Cheyenne and Arapaho Tribes according to law; to ensure public safety against threats foreign and domestic; to provide tribal leadership in preventing and controlling crime; to seek just punishment for those guilty of unlawful behaviors; and to ensure fair and impartial administration of justice for all persons.

RESPONSIBILITIES

- ◆ There is hereby established within the Executive Branch of tribal government, a Department of Justice. It shall be the duty of all officers, attorneys, agents, and employees of the Department of Justice to serve the public by representing the interests of the Cheyenne and Arapaho Tribes by investigating and prosecuting violations of the tribal laws and to appear before such tribunals, forums, and agencies of the federal, tribal, state, and local governments as may be necessary to represent the interests of the Cheyenne and Arapaho Tribes.
- ◆ The Department of Justice, its officers, agents, and employees, have the primary responsibility to administer and enforce the criminal and juvenile laws, pursuant to the Constitution and laws of the Cheyenne and Arapaho Tribes. The Department of Justice shall have such powers, duties and responsibilities assigned under the Constitution, laws, regulations or executive orders of the Cheyenne and Arapaho Tribes.
- ◆ The Department of Justice shall be authorized and charged with the responsibility to develop and administer such policies and procedures as may be necessary to serve the needs of the Cheyenne and Arapaho Tribes.

STAFF

TRUMAN CARTER, Attorney General

CONTACT INFORMATION

P.O. BOX 102
CONCHO OK 73022

DIRECT: 405-422-7450
TOLL FREE: 800-247-4612 EXT 27450

TRIBAL COURT ASSISTANCE PROGRAM

The Tribal Court Assistance Program provides probation officer services, computerization of tribal court caseload and vision of the Law and Order Code.

The Tribal Court Assistance Program serves individuals within our jurisdictional boundaries. The geographical service area for the Tribal Court Program includes:

- ◆ Blaine County
- ◆ Beckham County
- ◆ Canadian County
- ◆ Custer County
- ◆ Dewey County
- ◆ Ellis County
- ◆ Kingfisher County
- ◆ Roger Mills County
- ◆ Washita County



DEPARTMENT OF JUSTICE Continued.....

OFFICE OF ATTONEY GENERAL

The purpose of the Office of Attorney General is to preserve and promote justice for all people; to ensure public safety and law and order within the territory and jurisdiction of the Cheyenne and Arapaho Tribes; and to promote and protect the full exercise of the inherent and conferred powers of tribal self-government for the people of the Cheyenne and Arapaho Tribes.

The Cheyenne and Arapaho Office of Attorney General is authorized to protect and represent the Cheyenne and Arapaho Tribes' interests in juvenile and criminal matters.

The Office of Attorney General has also been authorized to research, revise and update the Law and Order Code of the Cheyenne and Arapaho Tribes.

JUVENILE MATTERS

The Office of Attorney General assists, and works in cooperation with, Indian Child Welfare (ICW) caseworkers on the proper administration of Indian Child Welfare Act cases. AG's Office represents and protect the Tribes' interests in its tribal children in the Cheyenne and Arapaho Trial Court, state courts and other tribal courts; and represent and protect children who have been victims of neglect or abuse.

AG's Office prepares all legal pleadings and briefs, including petitions and orders, on behalf of ICW caseworkers, and appear in tribal and state courts as requested by ICW caseworkers, or as necessary. AG serves as the legal advisor to the ICW Department.

On three separate occasions this calendar year, the AG's office has provided formal training on the federal and state Indian Child Welfare Acts for tribal caseworkers, state Department of Human Services caseworkers, and state Court Appointed Special Advocate (CASA) workers.

The AG also investigates and prosecutes Juvenile Delinquent cases in tribal court.

CRIMINAL MATTERS

The Office of Attorney General helps coordinate the investigation and prosecution of crimes that occur on Cheyenne and Arapaho Indian lands. We cooperate with federal, tribal, state, and local authorities in investigating and prosecuting criminal matters whenever necessary.

We serve as legal advisor to the Cheyenne and Arapaho Tribal Police Department.

This year we have provided police officer training on the basic fundamentals of federal Indian criminal law and procedure and are planning on doing so again soon.

DEPARTMENT OF TREASURY

OFFICE OF FINANCE

MANDATE AND SCOPE OF WORK

The Office of Finance is mandated under the Constitution of the Cheyenne and Arapaho Tribes under Article VII, Section 1 as a part of the Department of Treasury. This Office have been charged with:

- ◆ Recording and paying all obligations of the Tribes.
- ◆ Processing payroll and paying all tribal employees.
- ◆ Preparing tribal financial statements and submitting them for audit.

SERVICES PROVIDED

The Finance Department provides accounting, budgeting, and cash management services for various Federal, State, and Private Grants/Contracts. Finance also provides payroll services for grants and contracts personnel, gaming programs, Tax Commission, Gaming Commission, and administrative support staff.

On an annual basis, the grants and contracts total approximately \$11,000,000. The funding received from the grants and contracts is from 15 different funding agencies and provides funding for 42 programs. These programs employ over 400 people on a yearly basis. Payroll for these programs exceeds \$4,000,000. For the cur.

Finance maintains a computerized, double entry, set of books and sub-ledgers, as well as all supporting documentation. These records are required for the Tribes' single audit and general-purpose financial statements. Also, due to the "high risk" status of the Tribes, the BIA conducts reviews of all BIA grants/contracts and administrative costs (Indirect Costs).

In 2004 the single audit for calendar year 2002 was completed. The single audit for calendar year 2003 will be completed in October 2005 and calendar year 2004 will be completed by year end 2005.

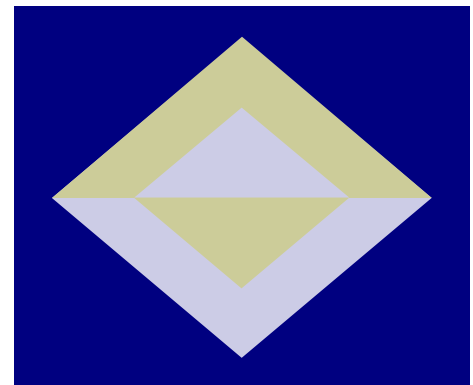
STAFF

WILLIAM WEST, Treasurer
GARY BAKER, Controller
DEBORAH ENDECOTT, Administrative Assistant
JESSICA SATEPEAHTAW, Supervisor
CHERIE CARTER, Payroll Accountant
JESSICA MEADOWS, Travel Clerk
JOANN SCOTT, Payroll
LESLIE YEAKEY, Payroll/Travel Aid
JENNIFER GREEN, Travel
GEORGIA BLACK, Travel
NIKOLE UPCHEGO, Payroll/Travel
CHERYL BLIND, Travel Tech
JANE COMETSEVAH, A/P Team Leader
VIRGINIA REYES, Encumbrance Clerk
SHAWN BERT, AP Clerk
REBECCA RISENHOOVER, AP Clerk
JANNA PRESLEY, Receptionist

CONTACT INFORMATION

P.O. BOX 8
CONCHO OK 73022

DIRECT: 405-422-7501
TOLL FREE: 800-247-4612 EXT. 27501
FAX: 405-422-7625



DEPARTMENT OF TREASURY

Continued.....

OFFICE OF BUDGET

SCOPE OF WORK

The Office of Budget within the Department of Treasury is mandated under the Constitution of the Cheyenne and Arapaho Tribes under Article VII, Section 1. This Office has been charged with:

- ◆ Preparing tribal financial statements and submitting them for audit, and
- ◆ Assisting in the preparation of all budgets and monitoring related spending.

SERVICE PROVIDED

The Office of Budget's objective is to prepare and assist tribal programs with the annual budget to present to the Executive Office. The Gaming Revenue Allocation Plan (GRAP) funds are primarily monitored by the Office of Budget. The GRAP revenues and expenditures reports are prepared to ensure reliable and accuracy information.

The Office of Budget reviews GRAP Payroll Requests and Purchase Requests for funds availability, correct coding, and ensure policies are followed. Monthly revenue and expenditure reports are prepared for all GRAP funded programs. Mid year budget modifications are prepared for the Treasurer to present to the Legislature for approval and enacted by the Governor.

STAFF

TAMIE BELLYMULE, Accountant
LOUANN FOLTZ, Accountant
MONICA LEE, Accountant
C. KAY MACKETY, Accountant
ERWIN PAHMAHMIE, Bookkeeping Assistant

CONTACT INFORMATION

P.O. BOX 8
CONCHO OK 73022

DIRECT: 405-422-7501
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FAX: 405-422-7625

STAFF

JON ROBINSON, Internal Auditor

CONTACT INFORMATION

P.O. BOX 8
CONCHO OK 73022

DIRECT: 405-422-7501
TOLL FREE: 800-247-4612
EXT. 27501
FAX: 405-422-7625

OFFICE OF INTERNAL AUDIT

SCOPE OF WORK

The Office of Internal Auditor was mandated under the Constitution of the Cheyenne and Arapaho Tribes under Article VII, Section 1 as a part of the Department of Treasury. The Office has been charged with:

- ◆ Audits of Tribal government activity.
- ◆ Assisting law enforcement with investigative matters.
- ◆ Assisting the Gaming Commission upon request.
- ◆ Preparing responses for outside auditor requests.



OFFICE OF INTERNAL AUDIT Continued...

SERVICES PROVIDED

To date, the Office has investigated legal expenses, missing purchase cards, and drawing procedures at our casinos in Concho and Clinton. The Office has written and delivered much of the Tribes' responses to audit findings contained in our 2004, 2005, and 2006 audit reports. The Office has also worked with the forensic auditors, assisted the regular financial auditors, and helped the NIGC staff auditors when they were here for the GRAP audit. Internal Audit played an important role in the casino drawing verification process.

What is internal auditing?

The Institute of Internal Auditors (IIA) has developed the globally accepted definition of internal auditing, as follows: *Internal Auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.*

PER CAPITA OFFICE



STAFF

PATRICE PEAKHEART, PC Analyst I
AIMEE SMITH, PC Analyst II
ANDREANA CARTER, PC Analyst III

CONTACT INFORMATION

P.O. BOX 146
CONCHO OK 73022

DIRECT: 405-422-7565
TOLL FREE: 800-247-4612
EXT. 27565

The Per Capita Department was created in the Spring of 2006 in anticipation of the accounting and recordkeeping required to submit 1099's to the tribal members and the Internal Revenue Service.

While the terms of the Gaming Revenue Allocation Plan required attention to enrollment status, ages and addresses of tribal members, a need was also determined for closer attention to court orders that impact disbursements. Therefore, a reconciliation of the membership also became a priority for the Per Capita Department. When Enrollment submits an eligibility roster to Per Capita for payment, we compare and make corrections to both rosters. At various times, reconciliations are made of legal names, social security numbers, date of birth, date of death, date of enrollment, date of relinquishment, addresses, and legal documents regarding divorce, marriage, garnishment, custody of minors, supervised adults and powers of attorney. Additionally, the check process that was developed is a radical change from the normal Accounts Payable routine. Recordkeeping and maintaining reconciliations enables us to issue checks on a very short schedule.

August Gaming Per Capita distributed includes 20% of all gaming revenues. Deposits made by the casino for months July (prior year) thru June (current year) are distributed in August.

December Trust Per Capita includes income derived from trust lands held by the Tribe and include December (prior year) thru November (current year) plus interest.

Tribal members must update addresses by submission of an original Adult Change of Information form or Minor Custody Affidavit and a W-9 with the Per Capita Office. You may request forms from the program or download forms at www.c-a-tribes.org/per-capita-information.



TAX COMMISSION AND MOTOR VEHICLE DIVISION



STAFF

MARLIN HAWK, Tax Administrator
DENISE LONELODGE, Accounts Specialist
JACKIE BEARD, Motor Vehicle Clerk/
Receptionist
KELLI ELLEDGE, Tag Agent
RICK WELBORNE, Tax Director

CONTACT INFORMATION

700 BLACK KETTLE
P.O. BOX 68
CONCHO OK 73022

DIRECT: 405-422-7488
TOLL FREE: 888-706-2698
FAX: 405-262-1009

MISSION STATEMENT

The Cheyenne and Arapaho Tax Commission goals are to carry out the duties and functions assigned to the department through the Cheyenne and Arapaho Tribal laws. The Tax Commission is charged with the administration and enforcement of all tribal laws.

PURPOSE STATEMENT

The primary purpose is to provide financing for the expenses of the tribal government through the appropriation of tax revenues to provide essential tribal government services.

SERVICES PROVIDED

Issue licenses, stamps, permits for motor vehicles, tobacco products, and businesses within the jurisdiction of the Cheyenne and Arapaho Tribes.

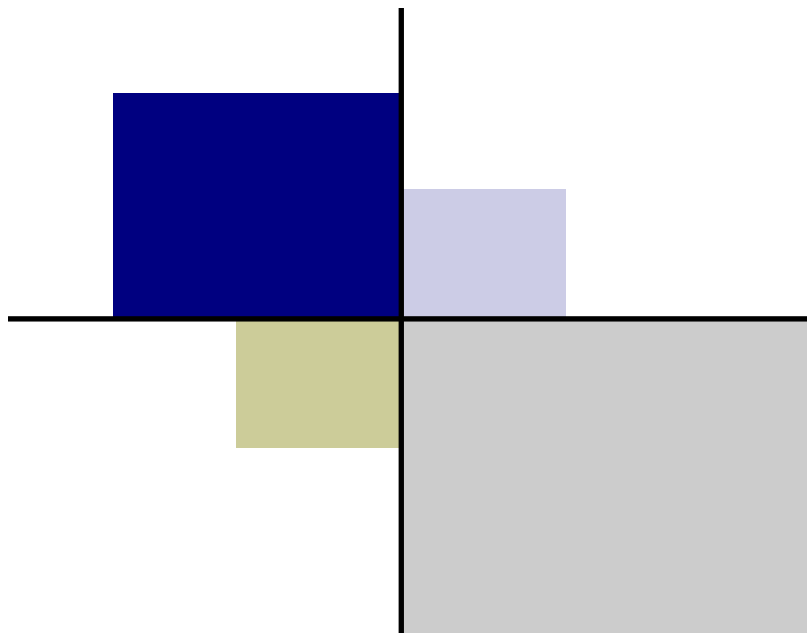
MOTOR VEHICLE DIVISION

NEW TAGS

- ◆ Money Order
- ◆ Title w/lien entries or releases
- ◆ Oklahoma Driver's License
- ◆ Vehicle Insurance (must be in owner's name)
- ◆ C & A Tribal I.D.
- ◆ Current Tag (from vehicle)
- ◆ (Veteran tags are available)

RENEWALS

- ◆ Money Order
- ◆ Driver's License
- ◆ Vehicle Insurance



GAMING COMMISSION

MISSION STATEMENT

“To ensure integrity, security, honesty and fairness of all of the Cheyenne and Arapaho Tribes’ gaming operations conducted on all tribal lands.”

VISION STATEMENT

The vision of the Cheyenne and Arapaho Gaming Commission is to implement and enforce regulatory compliance that will produce public trust with credibility.

GENERAL OVERVIEW

The Cheyenne and Arapaho Gaming Commission (“Commission”) is an arm of the tribal government, established for the purpose of independently regulating and monitoring gaming on behalf of the Tribes. The Gaming commission is responsible for ensuring compliance with the Indian Gaming Regulatory Act of 1988 and related regulations, the Tribal-State Compact, and for the enforcement of the Cheyenne and Arapaho Gaming Ordinance.

The C & A Gaming Commission is the primary Tribal entity responsible to promote and ensure the integrity, security, honesty and fairness of Tribes’ gaming operations and administration of all related gaming activities on Tribal lands. The Commission is responsible for the regulation of the Tribes’ four (4) gaming facilities which are the Lucky Star Casino Concho, the Lucky Star Casino—Clinton, the Feather Warrior Casino—Watonga and Feather Warrior Casino—Canton.

RESPONSIBILITIES AND DUTIES

The Gaming Commission is empowered to issue Gaming Facility License, Employee Gaming Licenses, and Vendor Gaming Licenses. The Gaming Commission conducts comprehensive background investigations on all management and key employees of the gaming enterprises, makes suitability determinations, and issue gaming licenses.

The Commission is also responsible for ensuring accounting and cash controls are in place and audited internally and externally. The Commission is responsible for investigating of possible gaming violations and taking appropriate enforcement action with respect to the tribal Gaming Ordinance and other applicable laws and regulations. The Commission hears appeals of patron disputes and holds hearing for appeals of denial/revocation of Gaming Licenses and expulsions. The Commission also interacts with other regulatory and law enforcement

STAFF

FLOYD BRINGING GOOD,
Member Chairman/Executive Director
MICHELLE CONROY, Member
ALLY MILLER, Executive Assistant
TAMMY JAINESE,
Supervisor/Licensing Agent
KENDRICK SWEETZ,
Vendor Licensing Agent
AMI RUSSELL, Licensing Agent
CORRENA REYNOLDS,
Temporary Licensing Agent
DARA MAULDIN, Receptionist/Licensing Tech
PAT WHITE, Compliance Officer
ALDEN WHITEMAN,
Concho Compliance Officer
SCOTT CURTIS, Clinton Compliance Officer
RITA PRICE, Watonga Compliance Officer
TERRI ROBERTS, Canton Compliance Officer

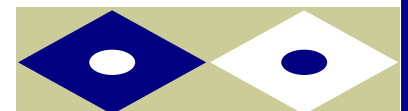
CONTACT INFORMATION

P.O. BOX 149
CONCHO OK 73022
DIRECT: 405-262-5910
FAX: 405-262-4953

Agencies. The Commission also is responsible to ensure that the gaming facilities are constructed, maintained, and operated in a manner that adequately protects the environment and public health and safety.

ORGANIZATIONAL STRUCTURE

- ◆ (3) Gaming Commissioners
- ◆ (5) Compliance Officers
- ◆ Supervisor/Lead Licensing Agent
- ◆ Vendor Licensing Agent
- ◆ (3) Licensing Agents
- ◆ Receptionist/Licensing Technician



ELECTION COMMISSION

Following the adoption of the new 2006 Cheyenne and Arapaho Constitution, eight seats on the Election Commission were filled by a vote of the people.

ELIGIBILITY & TERMS

Each Commission was elected from their respective Districts to serve a term of four years. Each member of the Commission is required to possess at a minimum a High School degree or its equivalent, and no person convicted of a felony shall serve as a Commissioner.

DUTIES AND RESPONSIBILITIES

The Election Commission conducts all elections in a fair and impartial manner in accordance with the laws of the Tribe.

Upon submission of a valid petition, the Commission holds Special Elections to recall or remove the Governor, Lt. Governor or members of the Legislature. Upon valid request or petition, the Commission holds Special Elections to amend the Cheyenne and Arapaho Constitution.

*****Tribal members must have an updated voter registration on file to participate in all elections. You may contact the Election Commission for application.*****

STAFF

FREDRICK BLACKBEAR,
Cheyenne District 1, Chairman
SHERRILL STONECALF, Cheyenne District 2
GERALDINE WARLEDO,
Cheyenne District 3, Secretary
IMOGENE HERNDON,
Cheyenne District 4, Vice Chairman
VINITA SANKEY, Arapaho District 1
RODERICK SWEEZY, Arapaho District 2
MARTHA JOHNSON, Arapaho District 3
VACANT, Arapaho District 4

CONTACT INFORMATION

P.O. BOX 38
CONCHO OK 73022
DIRECT: 405-422-7610
TOLL FREE: 800-247-4612 EXT 27610
FAX: 405-422-1186

HEALTH BOARD/COMMISSION

STAFF

SAM HART, Chairman
MOSES STARR, Vice Chairman
FRANK SEGER, Secretary/Treasurer
ALLEN SUTTON, Sergeant at Arms
EVA MARIE MONTIN, Member
FRANCINE ELLIS,
Administrative Assistant

CONTACT INFORMATION

700 BLACK KETTLE BLVD
P.O. BOX 38
CONCHO OK 73022
DIRECT: 405-422-7695
TOLL FREE: 800-247-4612 EXT. 27695
FAX: 405-262-1258

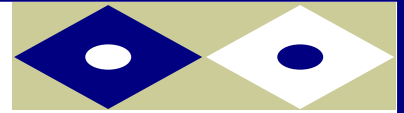
In recognizing the disparity of the health-care system and the delivery of services to tribal members, the Health Board acts as an advisory board in providing a communication forum that raises public awareness about health matters, promoting proactive policies and direction for tribal government. The Health Board is one of the oldest established organizations of tribal government.

(Seated) Frank Seger,
Secretary-Treasurer; Sam
Hart, Chairman; Eva
Marie Montin, Member

(Back Row) Leah Pratt,
Health Educ. Office; Al-
len Sutton, Sgt at Arms;
Moses Starr, Vice-
Chairman



JUDICIAL COMMISSION



STAFF

STACIA PEAKHEART, Chairperson
HARVEY PRATT, Vice Chairperson
WALLACE AVANS, Commissioner
GENE WAHWEAH, Commissioner
KENDALL OLD CROW, Commissioner

CONTACT INFORMATION

P.O. BOX 144
CONCHO OK 73022

DESCRIPTION OF DUTIES:

Constitution (2006) Article VIII Section 9 (b) and (c) states,

- ◆ The Judicial Commission shall adopt a Code of Ethics for the Judges, Justices, attorneys, and advocates.
- ◆ Hear any complaints regarding judges, justices, attorneys, and advocates.
- ◆ Power to make recommendations to the Chief Justice to discipline an Associate Justice, Associate Judge, or Special Judge.
- ◆ Power to make recommendations to the Chief Justice to discipline or remove any Court clerk or other Court Staff.
- ◆ Power to make recommendations to the Legislature to remove a Judge or Justice in accordance with the Constitution.
- ◆ Judicial Commission shall provide each person subject to discipline or removal with due process.
- ◆ Power to regulate the conduct of lawyers and advocates licensed to practice in the Courts.
- ◆ A denial or revocation of a license to practice in the Courts may be appealed to the Judicial Commission provided that any decision by the Judicial Commission regarding such license may be appealed to the Chief Justice who shall make a final decision in writing.

COMPOSITION

Judicial Commission comprised of five Members of the Tribes nominated by the governor subject to confirmation by the Legislature.

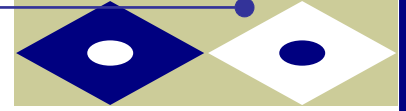
QUALIFICATIONS

Constitution (2006) Article VIII Section 9 (a) states, no person who has been convicted of a felony may serve.

TERM

Members shall serve a four year staggered term.

JUDICIAL BRANCH



STAFF

BOB SMITH, Chief Judge
PATTY BELL, Court Clerk
LENA MARQUEZ, Deputy Clerk
RYLAND L. RIVAS, Chief Justice of the
Supreme Court
DENNIS W. ARROW, Associate Justice of the
Supreme Court
ENID K BOLES, Associate Justice of the
Supreme Court
KAREN EBY, Special Supreme Court Justices
LINDSAY G ROBERTSON, Special Supreme
Court Justice

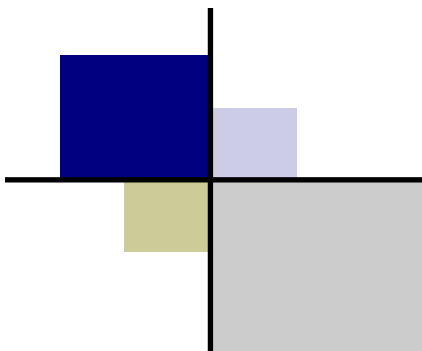
CONTACT INFORMATION

700 BLACK KETTLE BLVD.
P.O. BOX 102
CONCHO OK 73022

DIRECT: 405-422-7450
TOLL FREE: 800-262-6430 EXT 27450
FAX: 405-405-262-7901

MISSION STATEMENT

The Judicial Branch is governed by Article VIII of the Cheyenne and Arapaho Tribes, adopted April 4, 2006 and approved by the United States Department of the Interior, Bureau of Indian Affairs. Comprised of the Supreme Court, Trial Court and Judicial Commission the Judicial Branch provides judicial services to all tribal members assuring their rights are protected by the judiciary.



PROGRAM SERVICES

In Conformance with the Constitution the Chief Judge of the Trial Court, who lives in the territory was selected and began full time service on April 1, 2008. The Chief Judge has four (4) dockets: Civil, Guardianship, Criminal and Juvenile. In addition he is available to provide guidance to the Trial Court Staff on a daily basis. He also performs marriage ceremonies on request. The Court Clerk and Deputy Court Clerk, with appropriate training, have implemented the Kellpro computerized Court System which includes cases filed from 2008 to present time and all active cases from previous years. Public Records such as Civil, Divorce, Probate, Marriages, and Criminal cases are available to the public on the internet at www.odcr.com.

Both clerks have had additional training, out of state, to enhance their job performances. On June 1, 2008, after extensive interviews, the Court retained the services of a Public Defender to represent those charged with violation of the Law and Order Code, serve as Guardian Ad Litem (GAL) in representation of children, and providing legal advice to Tribal Members. Since July 1, 2008 he has provided the following services:

TYPE	NO CASES
Adult Criminal	39
Juvenile	12
Telephonic legal advice	307

On November 11, 2008, the Court hired an outstanding Probation Officer, well educated and experienced. He has an extensive background in the development, implementation and evaluation of probation; and social services program. Since his hiring he has developed policies, procedures and forms for adult and juvenile probation. He is assigned cases and has established rules and conditions of probation, obtains community services locations and provides reports to the Court. He works with State Judges, and Federal Probation Officers to provide services to Tribal Members who are under other jurisdictions. The Trial Court has developed a Tribal Court Operations and Procedures Manual benefiting Tribal Members.



OFFICE OF TRIBAL COUNCIL

The Office of Tribal Council was established by the adoption of the 2006 Constitution. With the new four (4) branch tribal system, the Tribal Council consists of all Members of the Tribes age eighteen and older.

Powers vested in the Tribal Council:

- ◆ The Tribal Council shall have the power to set policy for the Tribes and shall have all other powers and duties specifically provided by this Constitution.
- ◆ The Tribal Council shall have the exclusive power to approve the annual budget for the Tribes; provided that if the Tribal Council fails to approve or disapprove the annual budget within thirty days of receipt of the annual budget as approved in the Legislative Process, then the annual budget shall be deemed approved. The annual budget shall include all revenue and funds controlled by the Tribes including gaming revenue, and all revenue and funds received by the Tribes from any all sources.
- ◆ The Tribal Council shall have the power to authorize the Governor to enter into treaties, compacts, or any contract.
- ◆ The Tribal Council shall have the power to establish its own rules of order and procedure.

MEETINGS

Annual Meeting of the Tribal Council is held on the first Saturday in October. No other meeting of the Tribes shall be held on the first Saturday in October. Annual meeting must be held in Concho, Oklahoma and transportation provided for members within the reserve.

Special meetings may be called by five (5) members of the Legislature or by petition, one-hundred fifty (150) Members of the Tribe. Request for the Special Meeting shall be included in the request and no other business shall be conducted at the meeting.

PETITIONS

Petitions to call Special Tribal Council Meetings must include: date, time, place of proposed meeting site, all proposed resolutions in order of presentations during meeting (including resolutions to repeal laws or resolutions of the Legislature) and Tribal Member's name printed and signed (Examples are available upon request)

Petition to repeal enacted law or resolution must include request for repeal, bill or resolution number and subject and the Tribal Members name printed and signed. All bills must be submitted the day before the Legislative Bill takes effect as law. (Examples are available upon request).

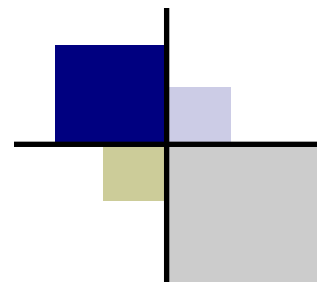
STAFF

RACHEL LYNN, Coordinator
MELISSA CURLEY, Administrative Assistant

CONTACT INFORMATION

CONCHO COMMUNITY HALL
200 WOLF ROBE CIRCLE
P.O. BOX 38
CONCHO OK 73022

DIRECT: 405-422-7430
TOLL FREE: 800-247-4612 EXT. 27430
FAX: 405-262-3129



QUORUM

During all regular and special session of the Tribal Council, a quorum must consist of seventy-five (75) tribal members eighteen (18) years of age or older to conduct business.

ORDER OF BUSINESS

- ◆ Call to Order
- ◆ Invocation
- ◆ Roll Call
- ◆ Selection of Chairman, Secretary, and Sgt of Arms (Chairman appoints 6-8 counters)
- ◆ Resolutions
 - ◆ Introduction of resolution
 - ◆ Reading of resolution in to Tribal Council Record
 - ◆ Discussion (Amendments)
 - ◆ Voting
- ◆ Announcements
- ◆ Adjournment
- ◆ Benediction

OTHER IMPORTANT NUMBERS

CONCHO SMOKE SHOP

P.O. BOX 57
CONCHO OK 73022
DIRECT: 405-422-7665
FAX: 405-422-3877

CLINTON SMOKE SHOP

1999 DOGPATCH RD
DIRECT: 580-323-4404
FAX: 580-323-4405

CONCHO LUCKY STAR CASINO

7777 N HWY 81
CONCHO OK 73022
DIRECT: 405-262-7612
FAX: 405-262-4429

CLINTON LUCKY STAR CASINO

101 INDIAN HOSPITAL RD
CLINTON OK 73601
DIRECT: 580-323-7333
FAX: 580-323-2627

CANTON FEATHER WARRIOR CASINO

301 NW LAKE RD
CANTON OK 73724
DIRECT: 580-886-2490
FAX: 580-886-2495

WATONGA FEATHER WARRIOR CASINO

1407 S CLARENCE NASH
WATONGA OK 73772
DIRECT: 580-623-7333
FAX: 580-623-7403

BUREAU OF INDIAN AFFAIRS CONCHO AGENCY

P.O. BOX 68
EL RENO OK 73036
DIRECT: 405-262-7481
FAX: 405-262-3140

BUREAU OF INDIAN AFFAIRS ANADARKO AGENCY

P.O. BOX 368
ANADARKO OK 73005
DIRECT: 405-247-6677
FAX: 405-247-5611

BIA LAW ENFORCEMENT

DIRECT: 405-262-4814
(EL RENO OK)

CLINTON IHS

10321 NORTH 2274 RD
RT 1 BOX 3060
CLINTON OK 73601
DIRECT: 580-331-3300
TOLL FREE: 866-438-1284
FAX: 580-323-2579

EL RENO IHS

1631 A EAST HWY 66
EL RENO OK 73036
DIRECT: 405-262-7631
FAX: 405-262-8099

WATONGA IHS

RT 1 BOX 34 A
WATONGA OK 73772
DIRECT: 580-623-4991
FAX: 580-623-5490

CHEYENNE & ARAPAHO DISTRICT LEGISLATOR'S

P.O. BOX 38
CONCHO OK 73022
TOLL FREE: 800-247-4612

BRUCE WHITEMAN,
Cheyenne District 1
EXT. 27755

ROBERT WILSON,
Cheyenne District 2
EXT. 27415

MARY JO HIGGINS,
Cheyenne District 3
(580) 331-2423

IDA HOFFMAN,
Cheyenne District 4
EXT. 27423

RICHARD WILLIAMS,
Arapaho District 1
EXT. 27412

MICHAEL MARTIN,
Arapaho District 2
EXT. 27419

PATRICK SPOTTEDWOLF,
Speaker of the Legislature
Arapaho District 3
EXT. 32423 OR 27732

CASPER AVANS,
Arapaho District 4

LESLIE HARJO,
Legislative Clerk
EXT. 27730

VERA FRANKLIN,
Research Analyst
EXT. 27491
211 E RUSSELL
EL RENO OK 73036

NOTES



Compiled by Tribal Council Coordinator, Rachel Lynn, in
conjunction with the Executive Branch and Judicial Branch.