

**CHEYENNE & ARAPAHO TRIBES
ANNUAL TRIBAL COUNCIL MEETING
October 4, 2008
CONCHO COMMUNITY BUILDING- CONCHO, OK**

RESOLUTION NO. 100408ATC-001

DATE POSTED: September 8, 2008

DATE APPROVED: October 4, 2008

SUBJECT: Terms and Conditions of Employment for the Tribal Council Coordinator

- WHEREAS; The Cheyenne and Arapaho Tribes are a federally recognized Indian tribe organized under a Constitution approved by tribal membership on April 4, 2006 and approved by Secretary of the Interior; and
- WHEREAS; Article V, § 2 (a) of the Constitution grants the Tribal Council the power to set policy for the Tribes and shall have all other powers and duties specifically provided by this Constitution; and
- WHEREAS; Article V, § 3 (a) of the Constitution instructs an Annual meeting of the Tribal Council to be held on the First Saturday in October. No other meetings of the Tribes shall be held on the first Saturday in October including a Special Tribal Council meeting or a meeting of the Legislature. The Annual Meeting of the Tribal Council shall be held in Concho; and
- WHEREAS; Article V, § 5 (a) of the Constitution states an Office of the Tribal Council is hereby established. A Coordinator for the Office of the Tribal Council shall be selected by the Tribal Council at the Annual Meeting of the Tribal Council or at a Special Meeting of the Tribal Council as needed. Members of the Tribes interested in serving in the position of Coordinator shall submit an application at least thirty days prior to the Tribal Council Meeting. All applications for coordinator shall be published at least thirty days prior to the Tribal Council Meeting; and
- WHEREAS; On July 28, 2008, the Office of Tribal Council Coordinator submitted job vacancy announcing the position of Tribal Council Coordinator which invited interested persons to submit an application for the job of Coordinator to the Office of Personnel. The notice also appeared in the August 1 and 15, 2008, publication of the Tribe's newspaper, the Cheyenne-Arapaho Tribal Tribune, and on the Tribes' website on August 1, 2008; and
- WHEREAS; The notice established a deadline of August 22, 2008, to receive applications for the Tribal Council Coordinator. The Tribes received two applications for the Tribal Council Coordinator by the established deadline; and

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WHEREAS; On September 1, 2008, the Office of Tribal Council Coordinator published the two applications for the Tribal Council Coordinator on the Tribes' website and Tribal Tribune; and

WHEREAS; The Tribal Council of the Cheyenne & Arapaho Tribes held an Annual Meeting October 4, 2008, and elected Rachel Lynn by acclamation as the Coordinator for the Office of Tribal Council; and

WHEREAS; Article V, § 5 (b) of the Constitution states the Coordinator shall serve in accordance with the terms and conditions established by the Tribal Council; and

NOW, THEREFORE BE IT RESOLVED that the Tribal Council of the Cheyenne & Arapaho Tribes hereby enacts the following terms and conditions for the Coordinator of the Office of Tribal Council.

1. Terms and Conditions. Suggested term of service should be indefinite limited to ability and performance. The Tribal Council appoints Rachel Lynn by acclamation for a two year term. For necessary salaries, expenses, and other direct and indirect cost of the Office of Tribal Council to carry out the functions mandated by the Constitution and Tribal Council, \$381,024.87 (See Attached Budget passed by Legislation).

2. Constitutional Duties:

- a. Upon receipt of a valid petition, Coordinator shall call the Special Meeting.
- b. Accept proposed Resolutions at least thirty days before each Annual Meeting or Special Meeting of the Tribal Council.
- c. Prepare an agenda for Annual or Special Meetings of the Tribal Council (including the list of proposed Resolutions).
- d. Publish and provide notice of all Regular Meetings and Special Meetings of the Tribal Council at least fifteen days before such Meeting.
- e. Accept copy of decisions and minutes from the Secretary.
- f. Accept petitions seeking to repeal an enacted law or Resolution at any time and the matter shall be placed on the agenda of the next Tribal Council Meeting.
- g. Compile all approved laws and Resolutions within ten days of passage into a code which shall be published.

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3. Additional Duties:

- a. Become knowledgeable of the operations of all branches, directorates, offices, and commissions.
- b. Become aware of all tribal meetings and activities.
- c. At the request of Tribal Council Member, Coordinator shall attend tribal community meetings to inform and discuss the Constitutional powers of the Tribal Council and proposed resolutions.
- d. Attend conferences and educational sessions to educate Coordinator on subjects related to tribal and self-governance, C & A Constitution, and other close related fields.
- e. Publish annual financial report for the Office of Tribal Council in the C & A Tribal Tribune.
- f. Abide by the Tribal Council's rules of order and procedure.

4. Removal. Removal only by action of the Tribal Council.

BE IT FURTHER RESOLVED that the Tribal Council of the Cheyenne & Arapaho Tribes hereby certifies the election of Rachel Lynn by acclamation as the Tribal Council Coordinator at the Annual Tribal Council meeting held on October 4, 2008 at Concho, OK; and

BE IT FURTHER RESOLVED that the Tribal Council of the Cheyenne & Arapaho Tribes hereby adopts and sets the terms and conditions as outlined above; and

BE IT FINALLY RESOLVED that the Tribal Council of the Cheyenne & Arapaho Tribes hereby approves the attached operating budget for the Office of the Tribal Council

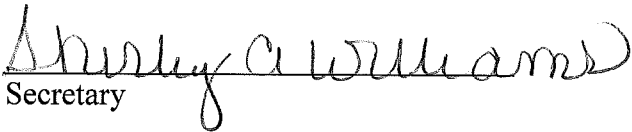
2008 TRIBAL COUNCIL OF THE
CHEYENNE & ARAPAHO
TRIBES



Chairman

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ATTEST:


Secretary

CERTIFICATION

I, the undersigned, as Secretary of the 2008 Tribal Council of the Cheyenne & Arapaho Tribes; do hereby certify that a quorum was present at the duly call Annual Tribal Council Meeting held on the 4 day of October, 2008, and that the foregoing resolution was adopted by the affirmative vote 153 for, 15 opposed and 25 abstaining.


Secretary